



JOB ANNOUNCEMENT CIVIL ENGINEER

Opening Date: 08/3/2020
Full-Time Position

Closing Opened until filled
Salary: \$56,000 to \$73,000

MINIMUM REQUIREMENTS

- Bachelor of Science in Civil Engineering from an ABET accredited program.
- 2-5 years' experience in a consulting or utility environment preferred.
- Engineer Intern certification in State of Arkansas is required. Candidate should be on a track to receive their PE.
- Strong written and verbal communication skills with ability to conduct effective presentations and written report preparation.
- Progressive experience in planning, design, permitting or construction administration of infrastructure improvements.
- Physically able to perform work in the field.
- Must be able to work in all types of weather.
- Must be proficient in Microsoft Office Suite and use of standard engineering software.
- Construction observation experience is a plus.
- Valid driver's license required.

Applicants meeting the above minimum requirements will be evaluated for previous training or experience in the duties, knowledge, skills and abilities described below. Those applicants whose training and/or experience best relate to the duties, knowledge, skills, and abilities outlined below will be given first consideration for this position. Applicants will be evaluated on the length and quality of work experience of a related nature in previous positions and on other factors such as:

- Absenteeism records
- Current job performance ratings
- Reference from previous employers attesting to work habits, punctuality, and reliability.
- Academic record
- Safe driving record

All applicants should be reliable, dependable and hard-working and must have the ability to understand and carry out written & oral instructions. Applicants must have the ability to work well with department personnel and the general public.

SAMPLE OF DUTIES AND RESPONSIBILITIES:

- Perform engineering duties in planning, design, or the construction and maintenance of North Little Rock Wastewater facilities.
- Conduct site visits, surveys and inspections.
- Utilize CMMS issuing, reviewing, analyzing, and reporting Service Requests, Inspections and Work Orders.
- Assist with data collection and assessment for utility infrastructure projects.
- Prepare technical analysis, reports, plans, specifications, and cost estimates.
- Review and prepare federal, state, and local permit applications.
- Perform construction observation and field engineering services.
- Investigate and troubleshoot collection system issues for customers, developers and NLRW.
- Conduct sound engineering analysis of wastewater and Civil Engineering tasks.

APPLICANTS SHOULD SUBMIT A STANDARD NLR WASTEWATER APPLICATION FORM TO:
NORTH LITTLE ROCK WASTEWATER - HUMAN RESOURCES DEPARTMENT
7400 BAUCUM PIKE, NORTH LITTLE ROCK, ARKANSAS 72117

Applications can be filled out online @
http://nlr.ar.gov/government/a_z_department_list/wastewater/wastewater_employment/

REMOVE FROM BULLETIN BOARD AUGUST 14, 2020