

**TREATMENT DEPARTMENT STATUS REPORT**  
**AUGUST, 2019**

	<b><u>BOD</u></b>	<b><u>TSS</u></b>
Faulkner Lake	2.2 mg/L (30 Max.)	2.2 mg/L (30 Max.)
Maumelle	17.7 mg/L (30Max.)	4.6 mg/L (30 Max.)

	<b><u>CBOD</u></b>	<b><u>TSS</u></b>
Five Mile	12.2 mg/L (25 Max.)	13.4 mg/L (90 Max.)
White Oak	7.9 mg/L (25 Max.)	12.6 mg/L (90 max.)

Jaime Marrow  
Office Assistant II

## North Little Rock Wastewater Utility 2019 Year-To-Date Work Recap Report

<b>Crews:</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Y T D
<b>MANHOLE:</b>									
<i>Disconnects</i>	0	0	0	0	0	0	0	0	0
<i>Taps</i>	0	0	1	1	3	0	0	1	6
<i>Repairs</i>	113	108	85	87	96	21	11	17	538
<i># of MH's Grouted</i>	110	101	78	79	97	20	9	26	520
<i># of Coats</i>	0	0	0	0	0	0	9	26	35
<i>MH Depth (Ft/In)</i>	0.0	0.0	0.0	0	0.0	0.0	42	104	146
<i># of Bags of Grout</i>	0	0	0	0	0	0	4	35	39
<b>POWER DRIVE:</b>									
<i># of Ft Cleaned</i>	7,941	9,447	3,176	1,960	5,283	1,782	1,386	1,079	32,054
<b>PWR RODDER #1:</b>									
<i># of Ft Cleaned</i>	1,133	3,510	0	599	1,402	0	136	0	6,780
<b>REPAIR #1:</b>									
<i>Repairs</i>	5	1	5	6	5	2	3	4	31
<i>New Manholes</i>	1	1	0	0	1	1	1	0	5
<i>New Lines</i>	0	0	0	0	0	0	1	0	1
<i>Disconnects</i>	0	0	0	0	0	0	0	0	0
<i>Taps</i>	1	0	0	1	0	2	0	0	4
<i>Miscellaneous</i>	17	26	17	12	8	5	5	8	98
<b>REPAIR #2:</b>									
<i>Repairs</i>	8	5	7	10	3	5	2	6	46
<i>New Manholes</i>	1	0	1	0	0	0	0	0	2
<i>New Lines</i>	0	0	1	0	0	1	0	0	2
<i>Disconnects</i>	0	0	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	1	0	0	0	0	1
<i>Miscellaneous</i>	16	15	16	12	10	13	1	13	96
<b>REPAIR #3:</b>									
<i>Repairs</i>	6	4	7	6	6	5	6	2	42
<i>New Manholes</i>	0	0	1	0	0	0	1	0	2
<i>New Lines</i>	0	0	0	0	0	0	1	0	1
<i>Disconnects</i>	0	0	0	0	0	1	0	0	1
<i>Taps</i>	0	0	1	2	0	1	0	1	5
<i>Miscellaneous</i>	13	12	9	6	4	13	3	9	69
<b>REPAIR #4:</b>									
<i>Repairs</i>	3	2	3	9	0	0	0	7	24
<i>New Manholes</i>	0	0	0	2	0	0	0	0	2
<i>New Lines</i>	1	0	0	1	0	0	0	0	2
<i>Disconnects</i>	15	9	5	12	3	0	0	0	44
<i>Taps</i>	0	0	0	0	0	0	0	0	0
<i>Miscellaneous</i>	12	17	22	26	22	0	117	56	272
<b>TROUBLE:</b>									
<i># of Ft Cleaned</i>	240	0	0	0	150	175	0	310	875
<i>Stop-Ups</i>	11	9	9	15	5	3	3	7	62
<i>Private Lines</i>	37	40	37	54	37	18	13	17	253
<i>Cave-Ins</i>	3	7	4	9	3	2	2	12	42
<i>Flooded Houses</i>	0	0	0	0	0	0	0	0	0
<i>Miscellaneous</i>	62	38	64	71	64	73	79	68	519
<i>Total Calls</i>	111	93	114	149	109	96	97	104	873
<b>VACCON #1:</b>									
<i># of Ft Cleaned</i>	19,847	20,690	18,200	25,489	30,975	23,322	34,316	19,772	192,611
<b>VACCON #2:</b>									
<i># of Ft Cleaned</i>	33,897	16,494	28,637	24,988	21,475	23,384	7,978	3,831	160,684
<b>VACCON #3:</b>									
<i># of Ft Cleaned</i>	39,512	48,015	47,885	33,411	45,767	32,674	36,744	35,075	319,083
<b>VACCON #4:</b>									
<i># of Ft Cleaned</i>	3,493	956	0	0	1,220	8,108	6,486	2,173	22,436
<b>VACCON #5:</b>									
<i># of Ft Cleaned</i>	25,093	24,945	24,834	22,051	31,629	10,316	27,065	20,991	186,924
<b>T V #1</b>									
<i># of Ft</i>	19,499	12,261	11,624	16,368	28,399	18,906	23,452	13,942	144,451
<b>T V #2</b>									
<i># of Ft</i>	14,552	13,564	17,965	15,838	18,815	17,597	17,770	11,895	127,996

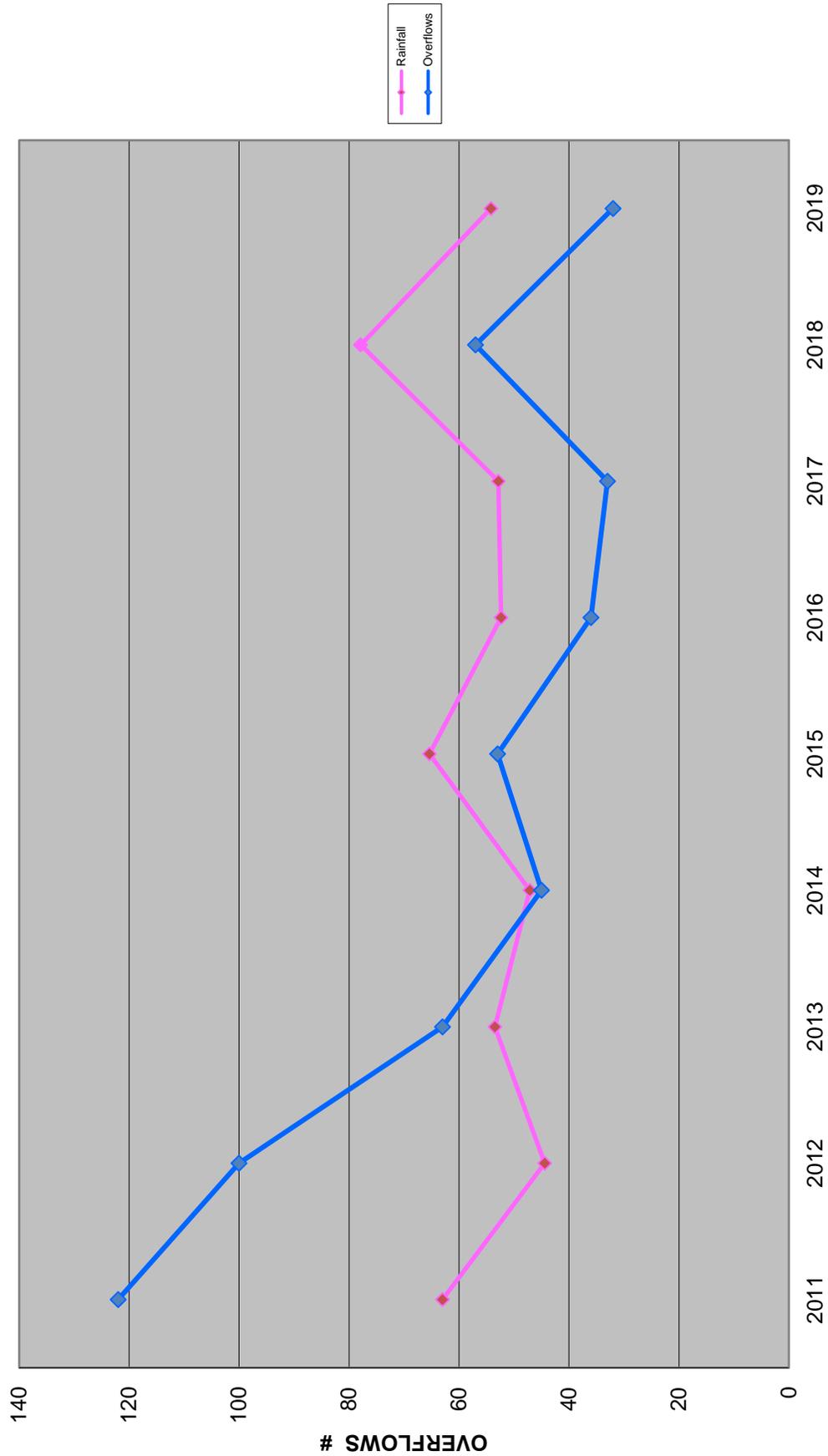
**NLR Wastewater Utility  
Maintenance & Repair Department  
Work Recap by Ward  
August-19**

<b>Crews:</b>	Ward 0	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
<b>MANHOLE:</b>							
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	1	1
<i>Repairs</i>	0	5	5	1	1	5	17
<i># of MH's Grouted</i>	0	16	7	0	1	2	26
<i>#of Coats</i>	0	12	6	0	1	7	26
<i>MH Depth (Ft/In)</i>	0.0	58.3	42	0	4	0	104
<i># of Bags of Grout</i>	0	23	10	0	2	0	35
<b>POWER DRIVE:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i># of Ft Cleaned</i>	0	1,079	0	0	0	0	1,079
<b>PWR RODDER #1:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i># of Ft Cleaned</i>	0	0	0	0	0	0	0
<b>REPAIR #1:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i>Repairs</i>	0	1	1	0	2	0	4
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	4	2	1	0	1	0	8
<b>REPAIR #2:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i>Repairs</i>	0	2	1	0	3	0	6
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	3	6	0	4	0	13
<b>REPAIR #3:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i>Repairs</i>	0	2	0	0	0	0	2
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	1	0	1
<i>Miscellaneous</i>	0	3	3	0	3	0	9
<b>REPAIR #4:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i>Repairs</i>	0	0	6	0	0	1	7
<i>New Manholes</i>	0	0	0	0	0	0	0
<i>New Lines</i>	0	0	0	0	0	0	0
<i>Disconnects</i>	0	0	0	0	0	0	0
<i>Taps</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	0	0	54	0	0	2	56
<b>TROUBLE:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i># of Ft Cleaned</i>	0	0	310	0	0	0	310
<i>Stop-Ups</i>	0	0	5	0	2	0	7
<i>Private Lines</i>	4	3	4	0	3	3	17
<i>Cave-Ins</i>	0	1	11	0	0	0	12
<i>Flooded Houses</i>	0	0	0	0	0	0	0
<i>Miscellaneous</i>	7	11	12	1	34	3	68
<i>Total Calls</i>	11	15	32	1	39	6	104
<b>VACCON #1:</b>	<b>Ward 0</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Total</b>
<i># of Ft Cleaned</i>	0	9,842	4,855	0	1,898	3,177	19,772
<b>VACCON #2:</b>							
<i># of Ft Cleaned</i>	739	3,092	0	0	0	0	3,831
<b>VACCON #3:</b>							
<i># of Ft Cleaned</i>	0	23,514	11,561	0	0	0	35,075
<b>VACCON #4:</b>							
<i># of Ft Cleaned</i>	0	2,173	0	0	0	0	2,173
<b>VACCON #5:</b>							
<i># of Ft Cleaned</i>	85	12,655	909	1,514	5,828	0	20,991
<b>T V #1</b>							
<i># of Ft</i>	67	5,514	5,899	0	1,790	672	13,942
<b>T V #2</b>							
<i># of Ft</i>	0	5,965	0	302	5,628	0	11,895

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
<b>Faulkner Lake Basin</b>															
Rainfall	42.5	58.5	56.3	61.8	77.5	41.5	76.5	45.46	62.8	54.2	70.07	61.6	55.1	74.4	58.5
Overflows	59	54	64	47	38	42	61	63	36	21	27	19	14	32	16
<b>White Oak Basin</b>															
Rainfall	82.4	89	53.7	60.1	77	44.2	68.6	46.56	50.75	44	68.7	51.2	56.1	84.4	58.6
Overflows	26	33	37	32	35	32	45	25	13	9	21	9	5	9	10
<b>Five Mile Creek Basin</b>															
Rainfall	42.6	53.2	48.8	55.9	70.4	35	60.4	41.15	52.4	46.6	66.5	49.5	48.7	81.5	51.3
Overflows	16	25	18	14	16	23	16	12	14	15	5	5	9	7	2
<b>Maumelle Basin</b>															
Rainfall												41.1	51.4	71.2	48.4
Overflows												4	5	9	4
<b>Entire System</b>															
Rainfall	37.83	49.78	49.05	51.93	79.61	42.04	62.98	44.42	53.45	47.15	65.36	52.37	52.83	77.9	54.2
Overflows	101	112	119	93	89	97	122	100	63	45	53	36	33	57	32

# North Little Rock Wastewater North Little Rock, AR

## Annual Overflows and Rainfall





## AGENDA FOR NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE MEETING

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**RE:** Committee Meeting  
**PLACE:** Faulkner Lake Treatment Plant  
7400 Baucum Pike, North Little Rock, Arkansas 72117  
**DATE:** September 10, 2019  
**TIME:** 12:15 PM

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- (1) ROLL CALL OF THE COMMITTEE MEMBERS
- (2) APPROVAL OF THE MINUTES OF THE AUGUST 7, 2019 SPECIAL CALL MEETING
- (3) APPROVAL OF THE MINUTES OF THE AUGUST 13, 2019 MEETING
- (4) CASH DISBURSEMENTS FOR AUGUST 2019
- (5) FINANCIAL REPORT FOR AUGUST 2019
- (6) CHANGE ORDER TO THE COLLECTIONS SYSTEMS BUILDING ADDITION AND RENOVATIONS PROJECT
- (7) WHITE OAK LAGOON AERATOR FLOATS
- (8) JULIAN STREET SANITARY SEWER IMPROVEMENTS PROJECT
- (9) AUDIT SERVICES AGREEMENT



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(1)

**ROLL CALL of the COMMITTEE MEMBERS**

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(2)

**NEW BUSINESS**

**ACTION REQUESTED:**

Approval of the Minutes of the August 7, 2019 Special Call Meeting



**NORTH LITTLE ROCK  
WASTEWATER TREATMENT COMMITTEE**

**SPECIAL CALL MEETING**

**MINUTES OF A MEETING HELD WEDNESDAY, AUGUST 7, 2019**

A special call meeting of the North Little Rock Wastewater Treatment Committee was held on Wednesday, August 7, 2019 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:13 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Ed Nelson, Ms. Karen Bryant and Mr. Gabe Stephens, and in addition, Mr. Richard Penn, City Engineer with the City of Sherwood. Also in attendance were Mr. Marc Wilkins, Director, Mr. Michael Clayton, Assistant Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Lyle Luebner, Ms. Kris Ramon, Mr. Bill Halter and two representatives from *Scenic Hill Solar LLC*, Mr. Jason Carter with the Carter Law Firm, Mr. Sam Hilburn and Mr. Scott Hilburn with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

Mr. Carter informed the Committee that the purpose of this special call meeting was to present additional information received from Entergy and re-evaluation of the proposal from Scenic Hill Solar LLC. Mr. Carter stated that he, along with Utility staff, Mr. Sam Hilburn and Mr. Scott Hilburn met with Entergy with regard to their proposal for solar energy. Entergy proposed a tariff method for supplying solar energy at a cost of 5.345¢. The agreement would be for a period of 1 year and would be available to the Utility only if and when approved by the Public Service Commission. During a lengthy discussion, it was noted that the Utility has a limited time in which to take advantage of the investment tax credits and there appears to be too many “what ifs” in the proposal received from Entergy. Therefore, a motion was made by Ms. Bryant, seconded by Mr. Stephens, to continue in the direction the Committee is currently taking with *Scenic Hill Solar LLC*. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Nelson to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:50 p.m.

APPROVED AS TO FORM:

RESPECTFULLY SUBMITTED,

K. W. MATTHEWS, CHAIRMAN

SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY

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**(3)**

**NEW BUSINESS**

**ACTION REQUESTED:**

Approval of the Minutes of the August 13, 2019 Committee Meeting

# **NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE**

**MINUTES OF A MEETING HELD TUESDAY, AUGUST 13, 2019**

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, August 13, 2019 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Sylvester Smith, Mr. Ed Nelson and Mr. Gabe Stephens, and in addition, Mr. Jack Stowe, representative from the City of Maumelle, Mr. Richard Penn, City Engineer with the City of Sherwood and Ms. Suzanne Stair, member of the Sherwood Sewer Committee. Also in attendance were Mr. Marc Wilkins, Director, Mr. Michael Clayton, Assistant Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Lyle Luebner, Ms. Kris Ramon, Mr. Bill Halter and two representatives from Scenic Hill Solar LLC, Mr. Jason Carter with the Carter Law Firm, Mr. Sam Hilburn and Mr. Scott Hilburn with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its July 9, 2019 meeting. There being no questions or comments, a motion was made by Mr. Stephens, seconded by Mr. Nelson, to approve the minutes of the July 9, 2019 meeting. The motion carried unanimously.

The Committee then reviewed the cash disbursements for the month of July 2019. After discussion, a motion was made by Mr. Stephens, seconded by Mr. Nelson, to approve the cash disbursements for July 2019 reflecting total cash disbursements of \$2,534,961.96 and fund transfers between accounts of \$1,482,966.67. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Mr. Stephens, the Committee unanimously approved the Financial Statement July 2019.

Mr. Bill Halter with Scenic Hill Solar LLC then gave their preliminary assessment of solar power generation financial analysis. Mr. Halter stated that using 2018 numbers, if the Utility used the 8.7 million KWh of energy, it could expect to spend \$743,196 for utility costs in 2019. So based on the preliminary assessment, two scenarios were presented to the Committee.

**OPTION 1:****5MW PC Axis Tracking (no Prepay Exercised)**

Starting SPSA Rate	0.057
SPSA Escalation Rate	1%
Term	28 years
1 <sup>st</sup> Year Savings	118,490
Total SPSA 35 Year Savings	14,561,519
Optional Purchase Price @ Beginning of Year 6 (After investment tax credit)	6,542,875
Total 35 Year Electricity Savings if Purchase Option Exercised	20,465,781

**OPTION 2:****\$3 Million Prepay**

Starting SPSA Rate	0.046.5/KWh
SPSA Escalation Rate	1%
Term	28 years
1 <sup>st</sup> Year Savings	138,820
Total SPSA 35 Year Savings	17,293,627
Optional Purchase Price @ Beginning of Year 6	4,109,927
Total 35 Year Electricity Savings if Purchase Option Exercised	20,486,271

At this point, Mr. Halter advised that if the Utility intends to move forward with this project, the following represents the next steps:

- SOQ Issued - completed 2.13.2019
- Developer Selected - completed 5.14.2019
- Exclusivity letter signed (need to protect investment tax credits)
- Contract signed (need to protect investment tax credit)
- Governmental Approvals (Arkansas Public Service Commission)
- Final design (1 month)
- Equipment Procurement (3 months for longest lead time equipment)
- Construction (2 - 3 months)
- Delivery (6 months after governmental approvals)

After an in depth and lengthy discussion, a motion was made by Mr. Smith, seconded by Mr. Stephens, to form a committee of Chairman Matthews, Mr. Nelson,

Mr. Wilkins, Mr. Clayton, Mr. Sam Hilburn, Mr. Scott Hilburn and Mr. Carter to further investigate the project with regard to options and sizing and make a final report to the Committee. The motion carried unanimously.

Additionally, a motion was made by Mr. Nelson, seconded by Mr. Smith, to name Scenic Hill Solar LLC as the solar developer, reaffirm Mr. Smith's motion made at the May 2019 meeting which stated *to select Scenic Hill Solar LLC as the energy services company for the staff to work with to conduct any necessary viability studies and negotiate the scope, conditions and costs for installation of a potential solar array*, and to further authorize Chairman Matthews to sign an exclusivity letter with Scenic Hill Solar LLC to protect the investment tax credits. The motion carried unanimously.

Mr. Wilkins then advised the Committee that several sinkholes along the Upper Riverside Interceptor (30" and 36" pipes) developed after the 2019 flood event. As part of the assessment of the current possible damages from the flood, the staff has prepared documents for a change order from Ace Pipe Cleaning, Inc. for a multisensory assessment of the existing 30" and 36" interceptors for a total length of 6,132 linear feet. The multisensory assessment will provide HDCCTV above the flow line, laser profile to indicate the degradation of the pipe above the flow line and sonar inspection to measure the volume of debris or sediment in the 30" or 36" interceptors. The information will be critical for accurate quantification of debris removal of sand/silt entering the interceptors during the flood event. The estimated cost for this change order is \$45,891.00 which will be funded through NLRW general funds. Additionally, a claim has been made with FEMA and at this time, it appears FEMA will reimburse a portion of these costs. A motion was then made by Mr. Nelson, seconded by Mr. Smith to execute Change Order #1 to the Dark Hollow Interceptor Project with Ace Pipe Cleaning, Inc. in the amount of \$45,891.00 for assessment of damages related to the 2019 Arkansas River flooding. The motion carried unanimously.

Next, Mr. Wilkins advised the Committee that a 24" PCP Interceptor at 824 Palm Street failed. Due to the size of the hole, the Utility contacted Diamond Construction Co. to stabilize the hole. The cost of the repair is estimated to be approximately \$135,000.00 and is FEMA eligible. Therefore, a motion was made by Mr. Stephens, seconded by Mr. Smith, to hire Diamond Construction Co. and proceed with the emergency repair. The motion carried unanimously.

A motion was then made by Mr. Smith, seconded by Mr. Nelson, to excuse the absence of Ms. Karen Bryant. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. Smith to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 1:07 p.m.

APPROVED AS TO FORM:

RESPECTFULLY SUBMITTED,

K. W. MATTHEWS, CHAIRMAN

SYLVESTER SMITH,  
VICE-CHAIRMAN/SECRETARY

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(4)

**CASH DISBURSEMENTS FOR AUGUST 2019**

**ACTION REQUESTED:**

Approval of the Cash Disbursements for August 2019 showing total  
Cash Disbursements of **\$2,289,403.89** and  
Fund Transfers between accounts of **\$1,695,666.67**.



**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT		DESCRIPTION
		VOID	VOID	
47489	Ameriprise Financial Services	\$	75.00	Employee Contributions Pay Period Ending 8/4/2019
47490	Heart of Arkansas United Way	\$	52.00	Employee Charitable Giving Pay Period Ending 8/4/2019
47491	US Department of Education	\$	169.35	Employee Federal Student Loan Garnishment- Pay Period Ending 8/4/19
47492	NLR Community Center	\$	4.93	Wellness Program - 1 Employee - Pay Period Ending 8/4/2019
47493	Arkansas Federal Credit Union	\$	4,620.31	Employee Deposits Pay Period Ending 8/4/2019
AF-16	Nationwide Retirement Solutions	\$	4,531.54	Retirement Contributions Pay Period Ending 8/4/2019
NAT-16	Payroll Tax Deposit	\$	41,139.75	Payroll Taxes Pay Period Ending 8/4/2019
PR-16	Advanced Fluid Technologies	\$	11,372.14	Install Seal/FL Belt Press Sludge Pumps; Rebuild Pump/MTP Influent
47494	Allied Supply Inc.	\$	263.90	PVC Parts, Glue, Primer, Saw Blade - FL Ops
47495	Applied Industrial Technology	\$	19.71	V-Belt, Hy-T Plus - for shop fan Pump Maint
47496	Arkansas Aggregates, Inc.	\$	4,064.70	Stone & Gravel Div'd to FLTP
47497	Arkansas Sod & Turf Farm, Inc.	\$	472.50	Repairs, Wards 1, 3, 4
47498	Bale Chevrolet Co.	\$	24,389.00	2020 Chevrolet Traverse from State Contract UNIT #148 - ECS Dept.
47499	Battery Outfitters	\$	262.56	Batteries, Charger/By-Pass Pump; Corrosion Preventative Spray, Battery Clean-
47500	Boston Mutual Life Insurance Co.	\$		up Spray/Lab Generator
47501	CED-Little Rock	\$	434.38	Supplemental Insurance - Employee Deductions
47502	Central Diesel Repair	\$	702.00	Wilcox PS - Replacement Breaker
47503	Cintas Corp. #650	\$	1,866.16	Wheel Bearing & Hub Assembly, Remove & Replace Temp Senson Unit 108; Brakes Unit 87, Replace Steering Wheel, Remove Natural Gas Tank, Install Diesel Tank Unit 103
47504	Core & Main, LP	\$	3,529.76	Monthly Restroom Cleaning CSE, Mat Service, Towel Service, Uniform Service, New LOGO Polo Shirts and T-Shirts
47505	Cranford Construction Co.	\$	93.84	PVC CPLG - Ward 2
47506	Crow Burlingame Co.	\$	198.22	Asphalt Repairs - Ward 3
47507	Crow Burlingame Co.	\$	209.73	O-Rings Unit 143, Filters, Filter Wrench Unit 58, DEF Unit 141
47508	Datamax	\$	220.77	Unit 109 - Shell Rotella Oil; Oil Change Pony Motor - Vac 5
47509	Dept. of Finance & Administration	\$	123.01	Copier Maintenance - Admin
47510	Digi-Key Electronics 3058463	\$	15,257.35	Arkansas State Withholding Tax - July 2019
47511	Digital Print & Imaging of Little Rock	\$	278.54	Parts to Replace Existing OMNI View Radio System (SCADA Pump Stations)
47512	DoorKing, Inc.	\$	566.49	Chain of Custody Sheets/Pretreatment Lab; Window Envelopes/Customer Svc.
47513	Entergy	\$	49.95	Cell Service Gate 1 FL - Thru 7/19/19
47514	Fleet Tire Service	\$	28,010.55	Electric Bills: Naylor, MTP #2 & #3, MTP Eq/Surge, MTP Main, MTP #4, MTP Training, Murphy Dr, High School, Rixie Rd, Ridgeland Odum, Ridgeland, Diamond Pt., Durango, Lawrence, Town Center, Masters Place, Palisades, River Run, Norfolk
47515		\$	89.73	Unit 115 Oil Change, Unit 141 Rim Flat, Retighten Lug Nuts

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
47516	Frank Elder Well Supply	\$ 11,018.75	Ward 2 - 625 Water St.- Well 19-07
47517	Fuller & Son Maumelle	\$ 80.64	Mop Heads, Glass Cleaner, Fly Bait, Misc. Screws, Nuts, Bolts, Mop Handle
47518	Goodsell Truck Accessories	\$ 730.51	Unit 147 - Tool Box & Installation; Unit 146 - Nerf Bars
47519	Harbor Freight Tools	\$ 405.78	Tools & Supplies /Operator Mechanic Tool Bag; Mechanics Gloves, Magnetic Sweeper, Rake - 5-Mi
47520	Henard Utility Products	\$ 467.90	Cleats, Rivets, Freight - TV Crew #1
47521	Hodge Fabrication Inc.	\$ 284.70	Weld Aluminum Frame - MTP
47522	Hum's Hardware	\$ 770.79	Thread Pipes, Weed Cutter, 18" Pipe Wrench, Drill Bit, Angle Broom, Chain Connect Link, Pipe Clamps, Expansion Foam, Door Pull, Corner Brace, Straw Wattle, Anchor Wedges, Air Hose, Chain & Wire Lube, Pulley, Eye Bolt, Thread Locker, Screws, Batteries, Knock Out Seal, Squeegee, Broom Handle, 5 Gal Pail, Windex, Gong Brush, Ratchet Rod, Caulk, 11 qt Bucket, Scrubber, Scrub Brush, Panel Nails, Keys, Bolt, Locknut, Hose Clamp, Braided Tube, Split Key Rings, Ryegrass Seed, Straw Bales, Concrete Mix, Poly Brush Set, Vinyl Braided Tubing, Ball Valves, Tube Adapt, Nuts & Bolts
47523	Hum's Rental	\$ 3,063.60	Generator, Drill Hammer, Bit Hammer - Ward 1, MTP Repair A/C on Excavator (Budget Item)
47524	Diamond State Lawn, LLC	\$ 750.00	July Ditch Mowing - FLTP
47525	ICM Technologies, Inc.	\$ 257.37	Dept Reading Clamps, Repair - Engineering
47526	Images	\$ 38.33	Graphic Art for Mailers
47527	Interstate All Battery Center	\$ 522.54	Batteries for Chlorine Alarms & Control Cabinets - All Plants
47528	Jack Tyler Engineering Co.	\$ 12,824.94	Shillcutt Pump 5 - Replace Pump Power Leads
47529	Jackson Cleaning Service	\$ 1,215.45	Janitorial - July - Lab, Admin, CS&E
47530	Jimmy Don Waddles Hauling, Inc.	\$ 2,470.00	Biosolids Hauling MTP to Two Pines Landfill - 9 Loads 7/30 - 8/5/19
47531	Kerr Paper & Supply Co.	\$ 310.21	C-Fold Towels & Black Can Liners - Lab
47532	L&L Municipal Supplies & Tools	\$ 559.55	G-Tek Work Gloves, Squencher Packs & Sugar Free Squencher Packs
47533	Lowe's	\$ 1,820.59	A/C Unit FL Infl Pump Station, Sharpies, Batteries, Roach Motels, Locks -OPS, Cone 6 CLLAR, Reacher Pickup Tool, Reflective Caution Tape, Shop Vac Cartridge Filters, Gorilla Glue, Self Adhesive Sweep, Thermometer - 5-Mi, Kohler Toilet, Paint Thinner, Johni-Ring Kit, Commercial Plastic Seat, Rebar, Chemical Sprayer, Paint Bucket, Paint Brush, 4" Roller and Cover Corner Brace, Maintenance Tote, Carbon Monoxide Detectors, Wire Stripper, Screwdriver, Wirenuts, Outlet Adapters - FL Plant, TC Treated #2 Prime - Shillcutt
47534	Metro-Repro, Inc.	\$ 307.97	Plotter - Service Call
47535	O'Reilly Automotive Stores, Inc.	\$ 205.56	Remove Decals from Vehicles in auction
47536	Peterson Concrete Septic Tank	\$ 696.60	Watertight Bolt Down Rings & cover - Ward 2; Grade Rings

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
47537	Pettus Office Products	\$ 422.95	Storage Boxes w/Lids - Toner Cartridges
47538	Polytec, Inc.	\$ 5,400.00	Liquid Polymer - MTP
47539	RG&A	\$ 353.60	Unit 143 - Red Hose; O-Rings - Chlorine System
47540	River Valley Tractor	\$ 76.07	61" High L FBR-14, Deck Wheel -White Oak
47541	S&W Chemical Sales	\$ 730.62	Gloves, Hand Sanitizing Wipes - Ops
47542	Sewer District #211	\$ 972.00	Billed Runyan Acres Accounts July, Cycle 1
47543	Sonny Fulmer Trucking	\$ 2,291.55	Curb/Ward 3, Hauling to 29th & MTP
47544	Spa Chemicals, Inc.	\$ 2,605.55	PopUp Towels, Bug Blaster, Bug Ban Plus, Roach & Ant Spray, Wasp & Hornet Killer, Odor Digester, Titanium Degreaser
47545	Spartan Tool, LLC	\$ 745.11	Parts and Labor to Repair Mini-Camera
47546	Stanley Hardware	\$ 10.48	Lumber to Repair Fence - Ward 1
47547	Star Bolt & Screw Co., Inc.	\$ 320.13	Stock - 12 Drills & Taps, s/s Hex Cap Screws, Threaded Arbor Flap Discs
47548	TC Print Solutions	\$ 1,615.42	Grease - Bill Mailer Inserts (61,500 copies - Budget Item)
47549	United Laboratories	\$ 560.59	Liberator Blocks, Bio-Accelerator Blocks - CC Ballfields Pump Station
47550	USA Bluebook	\$ 1,234.44	Low-Temp Thermometers, Phosphate Buffer Water, BOD Nutrients, Standards - Lab
47551	UBS	\$ 329.87	Water Bills: White Oak, Delta Lawn, Shorter Coll, Oakbrook, 5-MI, Shillcutt, Heilman/Wh Oak
47552	Washington National Insurance Co.	\$ 1,222.17	Employee Deductions - Supplemental Insurance
47553	Waste Management	\$ 33,446.45	Biosolids Disposal - Faulkner Lake - July, Maumelle 7/16/19- 7/30/19
47554	Wholesale Electric Supply	\$ 582.04	Lights for 5-Mile & Electrical Parts Stock - Electricians Truck #134
47555	Windstream	\$ 64.39	Billing Dept. Fax Line Service to 8/27/19
47556	Advanced Analytical Solutions	\$ 211.50	Quarterly QC Benchmark Testing - Lab
47557	AFLAC	\$ 1,850.20	Employees Supplemental Insurance
47558	Allied Supply Inc.	\$ 232.34	Stainless Uni-Strut, Bandsaw Blades; Meter Box, Black Nipple - FLTP
47559	Applied Industrial Technology	\$ 60.68	Parts for Pump Maint Shop Fan
47560	AR Dept of Emergency Mgt	\$ 89.00	Table, Chairs, Allen Wrenches, Screwdriver, Angle Grinder - OPS
47561	Arkansas Sod & Turf Farm, Inc.	\$ 43.80	Zoysia Repair Ward 4
47562	Carter Law Firm, LLC	\$ 1,494.00	Legal Services re/Solar Project
47563	Centerpoint Energy	\$ 130.81	Gas Bills: Seminole E & W Gens, CC Ballfields Gen, New Bedford Gen, Maumelle Valley PS, 701 W. 29th
47564	Change Center for Health	\$ 4,528.00	Monthly Wellness Contract-September & Tetanus Shots re FLOOD
47565	City of Maumelle	\$ 13,118.15	Franchise Tax Collected for Month of July
47566	City of North Little Rock	\$ 89,857.57	Franchise Tax Collected for Month of July
47567	Core & Main, LP	\$ 236.85	Fast Plug/Ward1; Abrasive Blades/Ward 2 Repairs
47568	Cranford Construction Co.	\$ 1,857.13	Asphalt Repairs - Wards 1, 2, 3
47569	Crow Burlingame Co.	\$ 39.81	Diesel Exhaust Fluid Unit 143

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
47570	Crow Burlingame Co.	\$ 42.40	Hydraulic Fluid & Funnel Unit 109
47571	Digi-Key Electronics 3058463	\$ 679.09	Cable, DIN Rail, Gen Purpose Relay, Ferrules, Ass'td Screws, etc - SCADA stock
47572	Duke's Root Control, Inc.	\$ 761.60	Jet Power II & Tax
47573	Entergy	\$ 12,845.77	Electric Bills: Maum #2 PS, Bouries, CC Ballfields, Counts Massie PS & #2PS, Maranes, Collins Ind, Maum Woods, Crystal Bay, Bridgeway #2, Hwy 365, WOTP, WO Barscreen, WO Structure
47574	Environmental Services Company	\$ 5,258.02	Grab Water Samples; Biosolids Samples, 2nd Qtr Permit Requirements Labs
47575	Eureka Gardens Facilities Board	\$ 3,500.00	Debt Fee Collected July Cycle 4
47576	FedEx	\$ 51.94	Shipping Cameras to Cues & Chlorine Sensor for Repair
47577	First Electric Cooperative	\$ 183.89	Gap Creek Electric Bill
47578	Fleet Tire Service	\$ 787.48	2 New Tires #123
47579	Gibbs Service Company, Inc.	\$ 5,710.14	Lab HVAC Maintenance Agreement - 8/1/19 - 1/31/20
47580	Gravel Ridge Sewer District	\$ 16,605.68	Billed Gravel Ridge Accounts - July Cycles 4 & 5
47581	Hum's Hardware	\$ 56.90	Spraymate Repair Parts
47582	Interstate All Battery Center	\$ 17.72	3 Volt Lithium Battery - OPS
47583	Jeffrey Sand Co.	\$ 352.64	Masonry Sand - MTP
47584	Jimmy Don Waddles Hauling, Inc.	\$ 2,300.00	Biosolids Hauling MTP to Two Pines Landfill - 10 Loads 8/6 - 8/9/19
47585	Joe's Garage & Wrecker Service	\$ 96.86	Unit 131 - Oil & Filter Change
47586	L&L Municipal Supplies & Tools	\$ 295.65	Green Marking Paint
47587	Lou's Gloves, Inc.	\$ 870.00	Nitrile Powder Free Gloves - Lab Stock
47588	Nease Electrical, Inc.	\$ 10,982.80	Estimate 5 - Final - 2018 Aux Gen & Trans Switch Project
47589	NLR Welding Supply, Inc.	\$ 102.88	Welding Supplies & Cylinder Rental
47590	Office Depot	\$ 77.76	Pens, Post Its, Paper Towels, Printer Ink, Clorox Wipes - Customer Svc Office
47591	Peterson Concrete Septic Tank	\$ 780.45	Flat Top, Bolt Down Ring Cover - Ward 1
47592	Pettus Office Products	\$ 851.03	Break Room Supplies, Ink Toners, Tissues, Post Its, Tape, Paper, File Pockets - Ops & Lab & Pretreatment
47593	Pipe & Tube Supply	\$ 539.84	Aluminum & Angle to construct MTP Trash Rack
47594	Polytec, Inc.	\$ 7,121.48	Polymer - FLTP
47595	Regions Corporate Trust	\$ 1,416.00	Rixie Bond Repayment - July 2019
47596	River Valley Tractor	\$ 490.12	Hard Top CA
47597	RJN Group, Inc.	\$ 44,581.95	2019 SSES Through 7/30/19
47598	Scott Products, Inc.	\$ 1,422.70	Buccaneer, Parazone, Arsenal
47599	Sewer District #211	\$ 245.50	Billed Ruryan Acres Accounts July, Cycle 4
47600	Sonny Fulmer Trucking	\$ 820.23	Hauling to Maumelle & W. 29th St. -8/1 - 8/6
47601	Southern Pipe & Supply	\$ 73.37	Parts to Repair Force Main - Ward 0
47602	Stanley Hardware	\$ 31.39	Purple Primer, Cement, Coupling, Elbow - Repair at WOTP
47603	Star Bolt & Screw Co., Inc.	\$ 328.20	Cable Clamps, Screw Pin Anchors - 5-Mi

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
47604	T&T Equipment	\$ 312.08	Hose Repair Coupler Installed; Car Wash Soap
47605	UBS	\$ 1,207.07	Water Bills: Murphy Dr, MTP, FLTP & Lab
47606	Ameriprise Financial Services	\$ 75.00	Employee Contributions Pay Period Ending 8/18/2019
47607	Heart of Arkansas United Way	\$ 52.00	Employee Charitable Giving Pay Period Ending 8/18/2019
47608	US Dept of Education	\$ 169.35	Employee Federal Student Loan Garnishment- Pay Period Ending 8/18/2019
47609	NLR Community Center	\$ 7.43	Wellness Program - 2 Employees - Pay Period Ending 8/18/2019
47610	Circuit Court of the 2nd Judicial	\$ 292.41	Garnishment - Forkey - Pay Period Ending 8/18/2019
AF-17	Arkansas Federal Credit Union	\$ 4,620.31	Employee Deposits Pay Period Ending 8/18/2019
NAT-17	Nationwide Retirement Solutions	\$ 4,531.54	Retirement Contributions Pay Period Ending 8/18/2019
PR-17	Payroll Tax Deposit	\$ 42,300.10	Payroll Taxes Pay Period Ending 8/18/2019
47611	Advanced Fluid Technologies	\$ 4,726.18	Repair RAS Pump - Maumelle Equipment Budget
47612	Advantage Service Company	\$ 1,270.82	Checked & Repaired Malfunctioning Belt Press Heat
47613	American Composting	\$ 5,547.24	Grease Hauling 7/26 - 7/30
47614	Ameriprise Financial Services	\$ 1,247.50	Investment & Disbursement Quarterly Service
47615	Arkansas Aggregates, Inc.	\$ 3,744.30	Stone & Gravel delivered to FLTP 7/23 - 7/31
47616	Arkansas One Call System, Inc.	\$ 463.90	August Member Fee - July Call Fee
47617	AT&T	\$ 301.00	Security - Distributed Denial of Service - 8/5 - 9/4
47618	AT&T Mobility	\$ 61.85	Data Service - Survey Equipment
47619	AutomationDirect.com	\$ 1,630.48	SCADA - Hydrostatic Submersible Level Transmitters, Cable Glands, Aneroid Bellows; Electric Parts 5-Mi Influent
47620	Azteca Systems LLC	\$ 27,000.00	Citworks CMMS - License & Maintenance Agr 7/31/19 - 7/30/20
47621	Blue Tarp Credit Services	\$ 382.16	Tools for Operator/Mechanic - 5 piece combo kit
47622	Centerpoint Energy	\$ 859.56	Gas Bills: Lab, Gap Creek Gen, Eureka Grds Gen, Clayton Chapel Gen, Dixie Gen
47623	Central Arkansas Water	\$ 42,284.73	Wastewater Billing Fees June
47624	Central Diesel Repair	\$ 893.66	Unit 126 - Tow, Fuel Pump Repair
47625	Colonial Life	\$ 432.83	Employee Deductions - Supplemental Insurance
47626	Core & Main, LP	\$ 615.70	Elbows, Flange Kit, Cone Increaser, T-WYE, Rep C/P
47627	Datamax	\$ 161.28	Copier Maintenance - Admin
47628	Digi-Key Electronics 3058463	\$ 1,563.33	Parts for Stock & Omni Replacement, SCADA Parts
47629	Entergy	\$ 6,277.28	Electric Bill - White Oak Lagoons
47630	Fleet Tire Service	\$ 43.19	Unit 98 Oil Change
47631	Fuelman	\$ 12,999.07	Gasoline & Diesel Fleet Vehicles - July 2019
47632	Grainger	\$ 138.75	Motor, Split PH, 1/2 HP - FL Shop Fan
47633	Green & Chapman	\$ 114.58	Mystic JT6 - Pump Shop Supplies
47634	Harcros Chemicals	\$ 2,622.16	5-Mi - 2/ Ton Cylinders of Chlorine
47635	HCI, Inc.	\$ 513.28	Moved Engineering Phone Extensions

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
47636	Hilburn, Calhoun, Harper, Pruniski et al	\$ 6,086.40	Legal Fees & Retainer - July (Condemnation, Solar Project, Special Projects
47637	Jimmy Don Waddles Hauling, Inc.	\$ 3,220.00	Biosolids Hauling MTP to Two Pines Landfill - 14 Loads 8/13 - 8/19/19
47638	Joe's Garage & Wrecker Service	\$ 73.10	Unit 132 - Oil & FilterChange
47639	Kittle's Garage, Inc.	\$ 434.83	Unit 115 - 30 Pt Inspection, Serpentine Belt, Cooling System Flush, Repair Leaking Tire
47640	L&L Municipal Supplies & Tools	\$ 216.81	Yellow PVC Gloves, Nitrile Gloves, Measuring Tape
47641	Legal Shield	\$ 139.55	Employee Deductions - Prepaid Legal Services
47642	Little Rock Winwater Co.	\$ 3,120.75	Bolt Down Rings & Lids
47643	North Little Rock Electric	\$ 307.40	Electric Bill - Wilcox Pump Station
47644	Northside Sales Co.	\$ 262.80	Gray Hard Hats
47645	Pettus Office Products	\$ 586.20	Coffee, Ink toners, Highlighters, Copy Paper, Cord Concealers, Bath Tissue, Finger Tips, DVD-R, CD/DVD Holder, Sanitizer, Multi-Fold Towels
47646	Powers Truck & Equipment	\$ 3,247.58	Unit 109 - Repair Water Pump on Aux Motor
47647	Sonny Fulmer Trucking	\$ 2,328.39	Hauling & Curb & Concrete Repairs Wards 1, 2
47648	Southern Tire Mart	\$ 188.10	2 New Tires - Trailer #12
47649	Spa Chemicals, Inc.	\$ 68.97	Pop Up Towels
47650	Sutherland Enterprises, Inc.	\$ 906.66	Caps with NLRW Logos
47651	Taggart Architects	\$ 2,480.00	Fees - Metal Bldg Replacement; CS Bldg Addition
47652	United States Plastic Corporation	\$ 110.33	Tubing for Chlorinators
47653	USA Bluebook	\$ 156.66	Wash Bottles, Kim Wipes, Magnetic Stir Retriever, Digital Timer
47654	Verizon Connect Fleet USA, LLC	\$ 10.17	1 - Day 7/31 - Vehicle Tracking
47655	Verizon Wireless	\$ 1,908.47	Monthly Cell Phone Bill, New Cases, 1 Replacement Phone
47656	Waste Management	\$ 11,134.02	2 Mos. Dumpster Svc. Vaccons; Dumpster Service MTP, WOTP, 5-Mi, FLTP, Shillicutt
47657	Water Environment Federation	\$ 275.00	Membership Renewal - 2 Employees
<b>ELECPYMT-13</b>	Centennial Bank	\$ 3,194.08	Monthly Credit Card - Online Job Ads, Committee Lunch, Hard Drive (Reimbursable), Auger & Battery, Gate Parts, Domain Renewal NLRWU.com, Recorder & Speakers
47658	Advantage Service Company	\$ 80.00	RPZ Valve Test - Delta Lawn
47659	Allied Supply Inc.	\$ 167.14	3" PVC Union, CPLG HD, Cutoff Grinder
47660	Applied Industrial Technology	\$ 947.01	1/8 Pulley - Wh Oak #1 Underflow Pump
47661	Arkansas Aggregates, Inc.	\$ 1,529.19	Stone & Gravel delivered to FLTP 7/29 and 8/6
47662	Arkansas Copier Center	\$ 114.98	Cyan Toner - Lab Copier
47663	AT&T	\$ 720.07	Monthly Phone Service FLTP 8/11/19 - 9/10/19 (included credit on account)
47664	AT&T	\$ 1,126.45	Data Comm - between FLP, City Services & CAW
47665	AT&T Mobility	\$ 354.09	Monthly SCADA Communication Service
47666	AutomationDirect.com	\$ 620.32	Hydrostatic Submersible Level, Aneroid Bellows for SCADA

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
47667	Arkansas Water Environment	\$ 160.00	Collections Systems Operator Certifications - 4 Employees Renewal
47668	C.B.M. Construction Co., Inc.	\$ 332,735.40	Application #3 - Metal Bldg Replacement; Application #2 - CS&E Remodel
47669	Centerpoint Energy	\$ 75.09	Gas Bill: Initiate Service & Gas Used - Austin Lakes Gen
47670	Central Diesel Repair	\$ 514.81	Repaired Shift on Unit #78 (Would not go into gear)
47671	Cintas	\$ 218.67	Replace First Aid Cabinet Items - CS&E, Lab, Ops, Pump Maint
47672	Core & Main, LP	\$ 3,217.75	Sewer Saddles Ward 5, Discharge Pipe Ward 2, Gasket EZ-Tite, Bends, Lube, Adapters, Wyes, Misc Parts - Inventory
47673	Darrell R. Sansom	\$ 3,250.00	Network and Computer Consulting & Troubleshooting - August
47674	Digi-Key Electronics 3058463	\$ 988.39	Inner Panels, Connector Terminals, Conn Ferrules, Cable - SCADA
47675	DiscountCell, Inc.	\$ 818.72	4 Cell Modems - SCADA replacing Omni
47676	Entergy	\$ 28,574.51	Electric Bills: Marche', Clayton Chapel, Austin Lakes, Frontier Dr, 5-Mi Infil, 5-Mi #1, 5-Mi S, 5-Mi Gate, Trammel Rd, McAlmont, Chapel Ridge, Rixie/Hwy161, Midstate, Seminole W, Maumelle Valley, New Bedford, Odom/BI Mtn, Osage Falls, Osage Hills, Ponca, Seminole E, Quapaw, Eureka/46th, Hill Lake, Naylor, Eureka Grds Rd, Eureka/Judy
47677	EZAutomation	\$ 3,224.00	8 Sets of Components to Build PLC - SCADA for pump stations
47678	Fleet Tire Service	\$ 287.54	2 New Tires - Trailer #6
47679	Frank Elder Well Supply	\$ 13,404.18	30 HP Submersible Pump Rental (R-19-03); Well Drilling & Supplies Bro. Paul
47680	Grainger	\$ 434.58	Hard Hats/Pump Maint; 120 Volt Misting Blower
47681	Gravel Ridge Sewer District	\$ 19,965.74	Billed Accounts July Cycles 7 & 9
47682	Henard Utility Products	\$ 930.99	Pigtails, Cable Assemblies - CCTV Equip
47683	Information Network of Arkansas	\$ 66.00	Criminal Background Checks 3 New Employees
47684	Interstate All Battery Center	\$ 36.12	Repair Tool Battery
47685	Jack Tyler Engineering Co.	\$ 10,662.66	Flygt Pump - Chapel Ridge - Budget Item
47686	Jim's Crane Rental Service	\$ 460.00	Min. Rental to Pull & Set Aerators at MTP
47687	Jimmy Don Waddles Hauling, Inc.	\$ 2,760.00	Biosolids Hauling MTP to Two Pines Landfill - 12 Loads 8/20 - 8/26/19
47688	L&L Municipal Supplies & Tools	\$ 1,235.99	Driver Leather Work Gloves, Grease Gun, Fiberglass Measure Tape, Manhole Hooks, Yellow Caution Tape, Sawzall Blade, PVC Pipe Wrench, 18" PVC Yellow Gloves
47689	Valvoline Express Care of Maumelle	\$ 54.74	Unit #103 Oil & Filter Change
47690	Municipal Health Benefit Plan	\$ 67,967.36	Employee Health Insurance September 2019
47691	Netgain Technologies	\$ 14,687.98	Renewal 8/26/29 - 8/25/20 - Server 790 Cloud Storage, Instant Replacement, Energize Updates

**NORTH LITTLE ROCK WASTEWATER  
CASH DISBURSEMENTS  
August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
47692	North Little Rock Electric	\$ 37,861.34	Electric Bills: Hwy 107, Galloway/Maybelline, I-440 Indust, PineTree Pt, Delta Lawn, FL CS&E, FL Plant Maint, FL Sludge Lagoon, FL Lab, FL Blower BLDg, Shilcutt, FLTP, Faulkner Xing, Harris Ind, Maryland Pl, Lansbrook Holt, Dixie, Shorter Coll, Maryland E, Cypress Xing, WO Gate, FL Admin, Lakewood, Baucum Ind Pk, Oakbrook, 3804B Nona, 3812B Nona, 3924B Nona, 4920 W Bethany, Prairie Vw & Bethany
47693	Panera LLC	\$ 99.66	Lunch - Committee - Special Called meeting 8/7/19
47694	Pettus Office Products	\$ 164.20	3 Wireless Mouse & 3 Wireless Keyboards
47695	Post Oak Acres, Inc.	\$ 38.33	Repair - Dirt - Ward 2
47696	Professional Forms & Supplies	\$ 445.79	Checks for Accounts Payable
47697	Quadex, LLC	\$ 2,760.80	2 Pallets of Grout
47698	River Valley Tractor	\$ 755.57	Routine Maintenance Service on KX080-4 Trackhoe
47699	Sewer District #211	\$ 50,209.67	Billed Ruryan Acres Accounts July Cycles 7 & 9 + EOM
47700	Sonny Fulmer Trucking	\$ 2,599.64	Concrete Repairs Wards 1 & 2; Stone & Gravel Hauling
47701	Spa Chemicals, Inc.	\$ 364.55	Center Pull Towels, MultiFold Towels, Trash Bags
47702	Star Bolt & Screw Co., Inc.	\$ 16.43	Stainless Phillips Head Pan Screws - SCADA
47703	Tencarva Machinery Co.	\$ 196.01	Seal Grease
47704	Terminix Processing Center	\$ 123.74	Monthly Pest Control Service
47705	USA Bluebook	\$ 409.40	Cable Clamps - SCADA
47706	Verizon Connect Fleet USA, LLC	\$ 350.00	Vehicle Tracking Service - August
47707	Web Lubrications, Inc./Jiffy Lube	\$ 138.33	Unit #136 Oil & Filter Change
		<b>\$ 1,287,726.72</b>	
	Pay Period Ending 8/4/19	\$ 120,450.15	
	Pay Period Ending 8/18/19	\$ 122,332.22	
	Arkansas Federal Credit Union	\$ 25.00	Monthly Fee for Electronic Deposit of Credit Union Deductions
	ADFA-Loan Payments	\$ 243,672.86	Monthly Loan Payments Drafted from Account
	2016 Construction Fund	\$ 515,196.94	Total Disbursements From Account
	<b>TOTAL UTILITY CASH DISBURSEMENTS</b>	<b>\$ 2,289,403.89</b>	

**NORTH LITTLE ROCK WASTEWATER**  
**CASH DISBURSEMENTS**  
**2016 CONSTRUCTION FUND**  
**August 31, 2019**

CK #	CHECK PAYABLE TO	AMOUNT	DESCRIPTION
VV018	Horseshoe Construction	\$ 446,064.37	Estimate #4 for South Levy/Indian Hills and Estimate #15 for West Levy/212 Pipe Bursting Projects
vv019	Insituform Technologies	\$ 69,132.57	Estimate #4 for South Levy/Indian Hills CIPP Project
		<b><u>\$ 515,196.94</u></b>	

**NORTH LITTLE ROCK WASTEWATER  
FUND TRANSFERS  
August 31, 2019**

<b>DATE</b>	<b>AMOUNT</b>	<b>TO</b>	<b>FROM</b>	<b>DESCRIPTION</b>
8/1/2019	\$ 41,666.67	Rehabilitation	Sewer	Required Transfer
8/5/2019	\$ 120,500.00	Operating-Payroll	Sewer	Transfer for Pay Period Ended 8/4/19, Paid to Employees ON 8/6/19
8/9/2019	\$ 234,900.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 8/5-8/9
8/14/2019	\$ 235,600.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 8/14/19
8/19/2019	\$ 122,300.00	Operating-Payroll	Sewer	Transfer for Pay Period Ended 8/18/19, Paid to Employees ON 8/20/19
8/23/2019	\$ 208,400.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 8/19-8/23
8/28/2019	\$ 608,900.00	Operating	Sewer	Transfer for Accounts Payable Checks Paid 8/28/19
8/30/2019	\$ 123,400.00	Operating-Payroll	Sewer	Transfer for Pay Period Ended 9/1/19, Paid to Employees ON 9/2/19
				<b>\$ 1,695,666.67</b>

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(5)

**FINANCIAL STATEMENTS FOR AUGUST 2019**

**ACTION REQUESTED:**

Approve the Financial Statements for August 2019.

North Little Rock Wastewater  
 Balance Sheet  
 Saturday, August 31, 2019

ASSETS	
CURRENT ASSETS	
PETTY CASH	\$700.00
CASH IN BANK	\$6,093,855.69
CERTIFICATES OF DEPOSIT	\$9,991,722.68
ADFA HOLDING ACCOUNTS	\$982,221.45
ACCOUNTS RECEIVABLE	\$2,747,708.78
INSURANCE RECEIVABLE-FIRE	\$396,219.00
ACCRUED INTEREST RECEIVABLE	\$99,935.55
ON-SITE INVENTORY	\$41,161.16
PREPAID LIABILITY INSURANCE	\$39,333.00
PREPAID WORKERS COMPENSATION INSURANCE	\$24,325.00
OTHER PREPAID EXPENSES	\$67,868.14
TOTAL CURRENT ASSETS	<u>\$20,485,050.45</u>
PROPERTY, PLANT & EQUIPMENT	
LAND	\$3,139,810.46
PUMPING STATION STRUCTURES	\$12,075,543.86
SEWER SYSTEM LINES	\$75,361,588.05
TREATMENT PLANT STRUCTURES	\$77,855,306.13
ADMINISTRATION & MAINT. & ENG. BUILDINGS	\$917,063.85
LABORATORY BUILDING	\$1,243,794.95
SEWER SYSTEM EQUIPMENT	\$12,386,515.38
EST. VALUE OF OLD SEWER LINES	\$5,081,361.47
CONSTRUCTION IN PROGRESS	\$7,162,777.09
ACCUMULATED DEPRECIATION	(\$75,841,786.36)
TOTAL PROPERTY, PLANT & EQUIPMENT	<u>\$119,381,974.88</u>
OTHER ASSETS	
RIXIE OM&R RECEIVABLE	\$176,055.20
DEFERRED OUTFLOWS RELATED TO PENSION	\$2,565,815.00
TOTAL OTHER ASSETS	<u>\$2,741,870.20</u>
TOTAL ASSETS	<u><u>\$142,608,895.53</u></u>

North Little Rock Wastewater  
Balance Sheet  
Saturday, August 31, 2019

LIABILITIES	
CURRENT LIABILITIES	
ACCOUNTS PAYABLE	\$195,630.43
OWED TO OTHER DISTRICTS	\$95,003.60
FRANCHISE FEE PAYABLE	\$170,639.72
PAYABLE TO RIXIE	\$1,397.00
PAYABLE TO EUREKA GARDENS	\$4,400.00
ACCRUED SICK LEAVE	\$403,738.97
ACCRUED VACATION LEAVE	\$227,705.36
ACCRUED EMPLOYEE BENEFITS	(\$2,273.36)
ACCRUED INTEREST PAYABLE	\$427,463.62
ACCRUED PENSION PLAN CONTRIBUTION	\$529,466.64
TOTAL CURRENT LIABILITIES	<u>\$2,053,171.98</u>
OTHER LIABILITIES	
BONDS PAYABLE-SERIES 2001	\$3,132,726.08
BONDS PAYABLE-SERIES 2008	\$9,620,795.33
BONDS PAYABLE-SERIES 2012	\$18,035,728.32
BONDS PAYABLE-SERIES 2016	13,948,267.00
RESERVE FOR BIO-SOILD DISPOSAL	\$2,273,479.22
OPEB OBLIGATION-GASB 45	\$285,680.00
NET PENSION LIABILITY	\$2,685,571.00
DEFERRED INFLOWS RELATED TO PENSIONS	\$813,977.00
TOTAL OTHER LIABILITIES	<u>\$50,796,223.95</u>
EQUITY	
CONTRIBUTED CAPITAL	\$30,110,329.51
DONATED CAPITAL	\$17,727,878.80
RETAINED EARNINGS	\$37,644,010.68
CURRENT YEAR NET INCOME / (LOSS)	\$4,277,280.61
TOTAL EQUITY	<u>\$89,759,499.60</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$142,608,895.53</u></u>

North Little Rock Wastewater  
Income Statement  
For the Eight Months Ending Saturday, August 31, 2019

	YEAR TO DATE BUDGET	YEAR TO DATE 2019	YEAR TO DATE 2018
REVENUE			
OPERATING REVENUE			
INSIDE NLR SERVICE CHARGES	\$9,359,500.00	\$8,879,582.96	\$8,807,221.52
OUTSIDE NLR SERVICE CHARGES	\$2,095,300.00	\$2,058,490.80	\$1,962,719.83
MAUMELLE SERVICE CHARGES	\$2,176,000.00	\$2,048,194.07	\$1,955,581.82
SHERWOOD TREATMENT CHARGES	\$346,400.00	\$408,152.00	\$221,552.00
CUSTOMER SERVICE CHARGES	\$35,200.00	\$35,194.02	\$34,321.36
INDUSTRY REGULAR CHARGES	\$1,424,700.00	\$1,366,839.27	\$1,333,152.96
INDUSTRY SURCHARGE/PENALTY CHARGES	\$267,200.00	\$353,446.33	\$354,034.09
INDUSTRY LATE FEE CHARGES	\$6,500.00	\$18,296.74	\$5,061.03
LATE FEE CHARGES-RES. & COM.	\$215,400.00	\$241,685.46	\$231,775.75
TIE-ON FEE CHARGES	\$0.00	\$19,235.09	\$58,846.82
CONNECTION INSPECTION PERMITS	\$26,400.00	\$21,690.00	\$26,950.00
PARTIAL INSPECTION PERMITS	\$0.00	\$450.00	\$405.00
TAP & STREET CUTTING PERMITS	\$6,400.00	\$7,000.00	\$8,400.00
REVIEW PLANS & SPECIFICATIONS	\$4,200.00	\$5,879.19	\$8,403.21
TOTAL OPERATING REVENUE	<u>\$15,963,200.00</u>	<u>\$15,464,135.93</u>	<u>\$15,008,425.39</u>
NON OPERATING REVENUE			
INTEREST EARNED INCOME-SECURITIES	\$85,600.00	\$112,204.65	\$39,520.84
INTEREST EARNED INCOME-CHECKING	\$4,800.00	\$17,363.68	\$7,279.88
INTEREST EARNED INCOME-NOTES	\$3,300.00	\$3,516.29	\$3,516.29
DISCOUNTS EARNED	\$0.00	\$202.06	\$119.44
MISCELLANEOUS INCOME	\$0.00	\$617.10	\$2,064.60
TOTAL NON-OPERATING REVENUE	<u>\$93,700.00</u>	<u>\$133,903.78</u>	<u>\$52,501.05</u>
TOTAL REVENUE	<u>\$16,056,900.00</u>	<u>\$15,598,039.71</u>	<u>\$15,060,926.44</u>

North Little Rock Wastewater  
Income Statement  
For the Eight Months Ending Saturday, August 31, 2019

	YEAR TO DATE BUDGET	YEAR TO DATE 2019	YEAR TO DATE 2018
OPERATING EXPENSES			
WALKING CREW	\$39,200.00	\$2,750.49	\$20,401.44
TROUBLE CREW	\$81,600.00	\$78,988.38	\$74,900.53
MANHOLE CREW	\$83,200.00	\$53,392.84	\$65,843.74
POWER DRIVE CREW	\$61,600.00	\$29,512.17	\$47,311.37
TELEVISION CREW #1	\$96,800.00	\$80,923.83	\$92,930.01
TELEVISION CREW #2	\$91,900.00	\$81,744.77	\$85,196.92
COLLECTION SYSTEMS-GENERAL	\$1,008,000.00	\$816,002.32	\$828,343.11
REPAIR CREW #1	\$176,800.00	\$120,165.30	\$156,060.97
REPAIR CREW #2	\$139,300.00	\$112,078.08	\$130,261.85
REPAIR CREW #3	\$168,000.00	\$88,271.85	\$160,378.18
REPAIR CREW #4	\$104,000.00	\$111,698.65	\$98,507.83
POWER RODDING CREW #1	\$46,400.00	\$18,846.93	\$24,334.24
VAC-CON CREW #1	\$125,600.00	\$138,740.34	\$109,911.15
VAC-CON CREW #2	\$115,000.00	\$107,879.77	\$53,628.40
VAC-CON CREW #3	\$117,600.00	\$110,582.03	\$47,850.77
VAC-CON CREW #4	\$0.00	\$5,943.32	\$11,907.56
VAC-CON CREW #5	\$108,100.00	\$117,191.71	\$96,382.07
LOCATION WORK	\$33,600.00	\$29,314.20	\$30,573.33
ENGINEERING OFFICE	\$226,400.00	\$201,039.87	\$176,450.11
GENERAL ENGINEERING DEPT.	\$263,400.00	\$149,733.25	\$140,839.15
ENV.COMPL. & SAFETY DEPT	\$164,000.00	\$480,439.02	\$323,566.92
TREATMENT DEPARTMENT	\$3,332,800.00	\$2,672,165.20	\$2,584,412.71
PUMP STATION DEPARTMENT	\$410,300.00	\$443,572.30	\$367,126.69
BILLING DEPARTMENT	\$533,700.00	\$512,669.05	\$478,581.75
ADMINISTRATIVE	\$729,700.00	\$624,653.08	\$608,593.41
LOSS (GAIN) ON PROPERTY DISPOSALS	\$0.00	(\$1,665.36)	(\$45,012.92)
DEPRECIATION EXPENSE-NON VEHICLE	\$2,766,400.00	\$2,657,255.70	\$2,574,611.52
PENSION EXPENSE	\$536,800.00	\$533,194.14	\$505,689.22
CMMS RELATED EXPENSES	\$2,300.00	\$2,250.00	\$0.00
TOTAL OPERATING EXPENSES	\$11,562,500.00	\$10,379,333.23	\$9,849,582.03
NON-OPERATING EXPENSES			
INTEREST ON DEBT-ALL BONDS	\$707,700.00	\$687,166.47	\$629,003.98
TOTAL NON-OPERATING EXPENSES	\$707,700.00	\$687,166.47	\$629,003.98
TOTAL EXPENSES	\$12,270,200.00	\$11,066,499.70	\$10,478,586.01

North Little Rock Wastewater  
Income Statement  
For the Eight Months Ending Saturday, August 31, 2019

	YEAR TO DATE BUDGET	YEAR TO DATE 2019	YEAR TO DATE 2018
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	\$3,786,700.00	\$4,531,540.01	\$4,582,340.43
EMERGENCY REPAIRS	(\$207,100.00)	(\$207,101.15)	\$0.00
EXPENSES RELATED TO FIRE DAMAGE	\$0.00	(\$47,158.25)	\$0.00
NET INCOME (LOSS)	<u>3,579,600.00</u>	<u>4,277,280.61</u>	<u>4,582,340.43</u>

North Little Rock Wastewater  
Income Statement  
For the Eight Months Ending Saturday, August 31, 2019

	AUGUST 2019	YEAR TO DATE 2019	AUGUST 2018	YEAR TO DATE 2018
REVENUE				
OPERATING REVENUE				
INSIDE NLR SERVICE CHARGES	\$1,167,730.81	\$8,879,582.96	\$1,145,476.04	\$8,807,221.52
OUTSIDE NLR SERVICE CHARGES	\$280,711.19	\$2,058,490.80	\$255,671.12	\$1,962,719.83
MAUMELLE SERVICE CHARGES	\$264,811.93	\$2,048,194.07	\$247,322.16	\$1,955,581.82
SHERWOOD TREATMENT CHARGES	\$51,019.00	\$408,152.00	\$27,694.00	\$221,552.00
CUSTOMER SERVICE CHARGES	\$4,433.44	\$35,194.02	\$4,352.59	\$34,321.36
INDUSTRY REGULAR CHARGES	\$171,725.53	\$1,366,839.27	\$162,646.63	\$1,333,152.96
INDUSTRY SURCHARGE/PENALTY CHARGES	\$29,775.23	\$353,446.33	\$84,596.24	\$354,034.09
INDUSTRY LATE FEE CHARGES	\$0.00	\$18,296.74	(\$465.43)	\$5,061.03
LATE FEE CHARGES-RES. & COM.	\$28,167.40	\$241,685.46	\$33,862.97	\$231,775.75
TIE-ON FEE CHARGES	\$0.00	\$19,235.09	\$4,339.30	\$58,846.82
CONNECTION INSPECTION PERMITS	\$2,080.00	\$21,690.00	\$2,870.00	\$26,950.00
PARTIAL INSPECTION PERMITS	\$0.00	\$450.00	\$0.00	\$405.00
TAP & STREET CUTTING PERMITS	\$700.00	\$7,000.00	\$0.00	\$8,400.00
REVIEW PLANS & SPECIFICATIONS	\$3,205.26	\$5,879.19	\$900.00	\$8,403.21
TOTAL OPERATING REVENUE	<u>\$2,004,359.79</u>	<u>\$15,464,135.93</u>	<u>\$1,969,265.62</u>	<u>\$15,008,425.39</u>
NON OPERATING REVENUE				
INTEREST EARNED INCOME-SECURITIES	\$15,868.16	\$112,204.65	\$7,965.01	\$39,520.84
INTEREST EARNED INCOME-CHECKING	\$2,970.64	\$17,363.68	\$1,033.23	\$7,279.88
INTEREST EARNED INCOME-NOTES	\$448.58	\$3,516.29	\$448.58	\$3,516.29
DISCOUNTS EARNED	\$21.54	\$202.06	\$18.53	\$119.44
MISCELLANEOUS INCOME	\$0.00	\$617.10	\$0.00	\$2,064.60
TOTAL NON-OPERATING REVENUE	<u>\$19,308.92</u>	<u>\$133,903.78</u>	<u>\$9,465.35</u>	<u>\$52,501.05</u>
TOTAL REVENUE	<u>\$2,023,668.71</u>	<u>\$15,598,039.71</u>	<u>\$1,978,730.97</u>	<u>\$15,060,926.44</u>

North Little Rock Wastewater  
Income Statement  
For the Eight Months Ending Saturday, August 31, 2019

	AUGUST 2019	YEAR TO DATE 2019	AUGUST 2018	YEAR TO DATE 2018
OPERATING EXPENSES				
WALKING CREW	\$0.00	\$2,750.49	\$2,764.66	\$20,401.44
TROUBLE CREW	\$8,281.20	\$78,988.38	\$8,385.21	\$74,900.53
MANHOLE CREW	\$6,972.20	\$53,392.84	\$6,353.68	\$65,843.74
POWER DRIVE CREW	\$3,074.79	\$29,512.17	\$3,747.84	\$47,311.37
TELEVISION CREW #1	\$10,935.34	\$80,923.83	\$12,533.12	\$92,930.01
TELEVISION CREW #2	\$10,396.09	\$81,744.77	\$9,480.79	\$85,196.92
COLLECTION SYSTEMS-GENERAL				
REPAIR CREW #1	\$92,779.86	\$816,002.32	\$96,285.27	\$828,343.11
REPAIR CREW #2	\$15,744.04	\$120,165.30	\$26,184.40	\$156,060.97
REPAIR CREW #3	\$14,760.52	\$112,078.08	\$14,781.47	\$130,261.85
REPAIR CREW #4	\$11,069.21	\$88,271.85	\$26,486.40	\$160,378.18
POWER RODDING CREW #1	\$12,844.07	\$111,698.65	\$12,655.92	\$98,507.83
VAC-CON CREW #1	\$1,800.12	\$18,846.93	\$2,994.35	\$24,334.24
VAC-CON CREW #2	\$16,304.17	\$138,740.34	\$14,506.85	\$109,911.15
VAC-CON CREW #3	\$13,575.37	\$107,879.77	\$9,242.57	\$53,628.40
VAC-CON CREW #4	\$13,291.46	\$110,582.03	\$6,150.34	\$47,850.77
VAC-CON CREW #5	\$1,107.48	\$5,943.32	\$4,084.41	\$11,907.56
LOCATION WORK	\$15,725.20	\$117,191.71	\$8,705.83	\$96,382.07
ENGINEERING OFFICE	\$3,324.93	\$29,314.20	\$3,485.57	\$30,573.33
GENERAL ENGINEERING DEPT.	\$25,647.27	\$201,039.87	\$22,633.17	\$176,450.11
ENV.COMPL. & SAFETY DEPT	\$15,738.45	\$149,733.25	\$24,552.74	\$140,839.15
TREATMENT DEPARTMENT	\$70,835.05	\$480,439.02	\$47,166.11	\$323,566.92
PUMP STATION DEPARTMENT	\$300,509.89	\$2,672,165.20	\$301,456.31	\$2,584,412.71
BILLING DEPARTMENT	\$51,576.44	\$443,572.30	\$42,786.60	\$367,126.69
ADMINISTRATIVE	\$71,495.20	\$512,669.05	\$67,865.38	\$478,581.75
LOSS (GAIN) ON PROPERTY DISPOSALS	\$74,476.00	\$624,653.08	\$66,770.85	\$608,593.41
DEPRECIATION EXPENSE-NON VEHICLE	(\$15,479.61)	(\$1,665.36)	(\$36,731.25)	(\$45,012.92)
PENSION EXPENSE	\$336,330.33	\$2,657,255.70	\$324,430.54	\$2,574,611.52
CMMS RELATED EXPENSES	\$67,430.83	\$533,194.14	\$62,758.34	\$505,689.22
TOTAL OPERATING EXPENSES	<u>\$2,250.00</u>	<u>\$2,250.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
NON-OPERATING EXPENSES	<u>\$1,252,795.90</u>	<u>\$10,379,333.23</u>	<u>\$1,192,517.47</u>	<u>\$9,849,582.03</u>
INTEREST ON DEBT-ALL BONDS	<u>\$87,377.65</u>	<u>\$687,166.47</u>	<u>\$80,835.45</u>	<u>\$629,003.98</u>
TOTAL NON-OPERATING EXPENSES	<u>\$87,377.65</u>	<u>\$687,166.47</u>	<u>\$80,835.45</u>	<u>\$629,003.98</u>
TOTAL EXPENSES	<u>\$1,340,173.55</u>	<u>\$11,066,499.70</u>	<u>\$1,273,352.92</u>	<u>\$10,478,586.01</u>

North Little Rock Wastewater  
Income Statement  
For the Eight Months Ending Saturday, August 31, 2019

	AUGUST 2019	YEAR TO DATE 2019	AUGUST 2018	YEAR TO DATE 2018
NET INCOME (LOSS) BEFORE UNUSUAL ITEMS	\$683,495.16	\$4,531,540.01	\$705,378.05	\$4,582,340.43
EMERGENCY REPAIRS EXPENSES RELATED TO FIRE DAMAGE	(\$13,192.86)	(\$207,101.15)	\$0.00	\$0.00
	\$0.00	(\$47,158.25)	\$0.00	\$0.00
NET INCOME (LOSS)	670,302.30	4,277,280.61	705,378.05	4,582,340.43

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(6)

**CHANGE ORDER to the COLLECTIONS SYSTEMS BUILDING ADDITION  
AND RENOVATIONS PROJECT**

Staff received a quote from CBM Construction to remove the abandoned Bryant's building and a wood frame structure from the property along the east side of the Faulkner Lake WRF. Previous studies revealed the presence of asbestos in the roofing and in the floor covering. Cost to remove the structures completely including asbestos abatement, demolition, removal and project management is \$30,852.

This item was not included in the 2019 budget, but will be paid for as a change order to the Collections Systems Building Addition and Renovations Project.

**ACTION REQUESTED:**

Authorize staff to execute a change order to the Collections Systems Building Addition and Renovations Project for removal of the abandoned Bryant's building and secondary structure in the amount of \$30,852.



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(7)

### White Oak Lagoon Aerator Floats

While performing routine maintenance on lagoon surface aerators, staff has discovered that the high water levels from the flood has caused aerator anchor points to break off from six of the fiberglass aerator floats. Staff has obtained a quote for six replacement floats from the existing equipment supplier, Environmental Technical Sales. For mitigation, mooring springs were also quoted to accommodate higher than normal water levels. Each aerator float has 4 mooring cables that anchor it in place, and adding the springs will allow the aerators to accommodate another 2.5 feet in water depth. Since the damages were flood related, this has been submitted to FEMA.

Aerator Float Assembly –	6@	\$3,195 each	\$19,170
Mooring Springs with Snap Hooks –	128@	\$ 74 each	<u>\$ 9,472</u>
		Total	\$28,642

#### **ACTION REQUESTED:**

Authorize staff to purchase the float assemblies and mooring springs from ETEC in the amount of \$28,642.



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(8)

**JULIAN STREET SANITARY SEWER IMPROVEMENTS PROJECT**

Staff received bids for the “Julian Street Sanitary Sewer Relocation Project” on August 13, 2019 at 10:00 AM and read aloud. The Project consists of rerouting approximately 442 linear feet of 12” PVC within the rights-of-way of Julian Street.

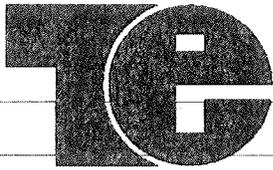
The low bid was submitted by Diamond Construction, Inc. in the amount of \$88,985.00. A copy of the Bid Tabulation is attached.

This project is in the 2019 Budget for \$120,000.

**ACTION REQUESTED:**

Authorize staff to award the contract for the Julian Street Sanitary Sewer Relocation Project to Diamond Construction, Inc. in the amount of \$88,985.00.





THOMAS ENGINEERING COMPANY

civil engineers

land surveyors

3810 LOOKOUT RD

NORTH LITTLE ROCK, AR 72116  
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

(501)753-4463

August 13, 2019

Mr. Scott Kerby  
North Little Rock Wastewater Utility

North Little Rock, AR 72114

RE: Julian Street  
Sanitary Sewer Relocation  
Bid Tabulation and Recommendation

Dear Mr. Kerby:

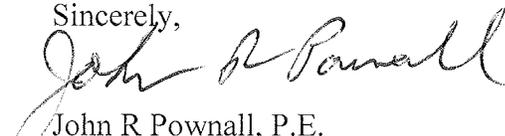
Bids for the subject project were received until August 13, 2019 at 10:00 A.M. CST and read aloud. Listed below are the responsive bidders and their bid totals (bid tabulation attached):

Diamond Construction	\$ 88,985.00
Cisneros Family Construction	\$241,621.00
Horseshoe Construction	\$193,150.00
Engineer's Estimate	\$110,329.00

Diamond Construction is the lowest bidder. They have performed related acceptable work for the City of North Little Rock, Pulaski County and others. Their qualifications were reviewed and determined to be acceptable. Thomas Engineering recommends awarding the project to Diamond Construction.

If you have any questions, please give me a call.

Sincerely,



John R. Pownall, P.E.  
Engineer

Attachments: Bid Tabulation

BID TABULATION SHEET 1  
 JULIAN STREET  
 SANITARY SEWER RELOCATION

THOMAS ENGINEERING COMPANY

LOW BIDDER

ENGINEER'S  
 ESTIMATE

DIAMOND  
 CONSTRUCTION

HORSESHOE  
 CONST

CISNEROS FAMILY  
 CONST

Item	Description	Contract Quantity	ENGINEER'S ESTIMATE		DIAMOND CONSTRUCTION		HORSESHOE CONST		CISNEROS FAMILY CONST		Total			
			Unit	Price	Total	Unit	Price	Total	Unit	Price				
1	Mobilization	1	LS	\$6,000.00	\$6,000.00	\$4,000.00	\$8,000.00	\$8,000.00	\$26,000.00	\$26,000.00	\$26,000.00			
2	Performance and Payment Bonds	1	LS	\$1,200.00	\$1,200.00	\$1,000.00	\$15,000.00	\$15,000.00	\$11,000.00	\$11,000.00	\$11,000.00			
3	Certificates of Insurance	1	LS	\$1,500.00	\$1,500.00	\$1,400.00	\$20,000.00	\$20,000.00	\$9,900.00	\$9,900.00	\$9,900.00			
4	Clean and TV 12" Sanitary Sewer Mains	392	LF	\$6.00	\$2,352.00	\$3.50	\$1,372.00	\$3.25	\$1,274.00	\$28.00	\$10,976.00			
5	Asphalt Road Repair (2" Asphalt, 8" Concrete)	400	SY	\$45.00	\$18,000.00	\$60.00	\$24,000.00	\$10.00	\$4,000.00	\$84.00	\$33,600.00			
6	4" Service Reinstatement (Machine Dig)	4	EA	\$400.00	\$1,600.00	\$550.00	\$2,200.00	\$2,250.00	\$7,070.00	\$7,070.00	\$28,280.00			
7	4" Service Line-Additional Footage	150	LF	\$45.00	\$6,750.00	\$14.00	\$2,100.00	\$5.00	\$750.00	\$15.00	\$2,250.00			
8	Tie To Existing Manhole	2	EA	\$1,000.00	\$2,000.00	\$850.00	\$1,700.00	\$2,500.00	\$5,000.00	\$3,685.00	\$7,370.00			
9	Standard 4" Manhole 0-6' Depth	1	EA	\$4,500.00	\$4,500.00	\$2,500.00	\$2,500.00	\$5,500.00	\$7,040.00	\$7,040.00	\$7,040.00			
10	Abandon and Fill Manhole	1	EA	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$3,300.00	\$3,300.00	\$3,300.00			
11	Flowable Fill For Filling Abandoned Lines & Manholes	13	CY	\$120.00	\$1,560.00	\$100.00	\$1,300.00	\$200.00	\$2,600.00	\$600.00	\$7,800.00			
12	Class 7 Material Compacted Backfill In Trench For Paved Reconne	500	TN	\$25.00	\$12,500.00	\$30.00	\$15,000.00	\$20.00	\$10,000.00	\$44.00	\$22,000.00			
13	Solid Sod and Soil Replacement	100	SY	\$6.00	\$600.00	\$6.00	\$600.00	\$5.00	\$500.00	\$30.00	\$3,000.00			
14	Curb and Gutter Replacement	30	LF	\$20.00	\$600.00	\$25.00	\$750.00	\$10.00	\$300.00	\$79.00	\$2,370.00			
15	Replace Concrete Driveway (4")	15	SY	\$45.00	\$675.00	\$65.00	\$975.00	\$50.00	\$750.00	\$178.00	\$2,670.00			
16	Acceptance Inspection By CCTV	392	LF	\$6.00	\$2,352.00	\$4.50	\$1,764.00	\$1.00	\$392.00	\$14.00	\$5,488.00			
17	Trench Safety System	1	LS	\$5,000.00	\$5,000.00	\$3,150.00	\$3,150.00	\$20,000.00	\$20,000.00	\$8,745.00	\$8,745.00			
18	Traffic Control	1	LS	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$20,000.00	\$20,000.00	\$5,500.00	\$5,500.00			
19	Install 12" PVC By Means Of Open-cut Construction	392	LF	\$75.00	\$29,400.00	\$32.00	\$12,544.00	\$175.00	\$68,600.00	\$71.00	\$27,832.00			
20	Trench & Backfill For Open-cut 0-6' Depth	242	LF	\$20.00	\$4,840.00	\$15.00	\$3,630.00	\$2.00	\$484.00	\$50.00	\$12,100.00			
21	Trench & Backfill For Open-cut 6-8' Depth	100	LF	\$22.00	\$2,200.00	\$16.00	\$1,600.00	\$3.00	\$300.00	\$30.00	\$3,000.00			
22	Trench & Backfill For Open-cut 8-10' Depth	50	LF	\$24.00	\$1,200.00	\$18.00	\$900.00	\$4.00	\$200.00	\$28.00	\$1,400.00			
TOTAL AMOUNT											\$110,329.00	\$88,985.00	\$193,150.00	\$241,621.00

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(9)

The Utility's agreement for audit services ended with the 2018 audit, and we have requested a proposal from EGP, PLLC for audit services for the years 2019, 2020 and 2021. A copy of the proposal is attached for review.

**Three Year Proposal**

We expect our professional fees to perform the audit for the Utility for the single year ended December 31, 2019, to be \$25,000 - \$30,000 for a financial audit or \$30,000 - \$35,000 for a single audit under Title 2 U.S. Code of Federal Regulations ("CFR") Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The fees would be subject to a 3%-5% increase annually following the first year. Travel, report processing and out-of-pocket expenses will be billed separately.

*EGP Proposal, Page 8*

**ACTION REQUESTED:**

Authorize staff to enter into an agreement with EGP, PLLC for audit services for the years of 2019, 2020 and 2021.





# Company Proposal



**PROPOSAL FOR AUDIT SERVICES FOR  
NORTH LITTLE ROCK WASTE WATER UTILITY  
AUGUST 2019**

**Lindsey Baker, Partner**  
lbaker@egpcpas.com

**Colin Gorman, Partner**  
cgorman@egpcpas.com

**Matt Brannan, Manager**  
mbrannan@egpcpas.com



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# Table of Contents

<b>EXECUTIVE SUMMARY</b>	<b>1</b>
<b>FIRM PROFILE</b>	<b>2</b>
Who We Are	2
Our Experience	2
Our Resources	2
Our Values	3
Why Do We Exist?	3
How Do We Behave?	3
What Do We Do?	4
How Will We Succeed?	4
Professional Staff	4
<b>QUALITY CONTROL</b>	<b>5</b>
<b>SERVICE APPROACH</b>	<b>6</b>
The Foundation of Our Service	6
Key Components	6
Three Year Proposal	8
<b>FIELDWORK AND COMPLETION</b>	<b>9</b>
<b>CONCLUSION</b>	<b>9</b>
<b>APPENDIX A: TEAM BIOGRAPHIES</b>	<b>10</b>
<b>APPENDIX B: PEER REVIEW REPORT</b>	<b>12</b>





## Executive Summary

EGP PLLC is pleased to present our proposal to serve as the independent accounting firm for North Little Rock Waste Water Utility (the "Utility". The purpose of this proposal is to provide a clear statement of our industry knowledge and technical capabilities in light of your professional service needs.

Based upon our understanding of your needs, we would, audit the financial statements of the Utility beginning with the year ending December 31, 2019, in accordance with auditing standards generally accepted in the United States of America and generally accepted governmental auditing standards. We also understand that the Utility receives federal awards and may require a Single Audit in accordance with Title 2 U.S. *Code of Federal Regulations* ("CFR") Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

We appreciate this opportunity to submit our proposal for services and look forward to continuing a mutually beneficial relationship with the Utility. Please feel free to contact us with any questions.

Very truly yours,

EGP, PLLC

Certified Public Accountants & Consultants

## Firm Profile

### Who We Are

At EGP, we recognize that there are many reputable firms throughout the state who can perform your audit with quality and efficiency. In choosing an auditing and consulting firm, first you need to determine the firm has the initial qualifications to satisfy your basic needs. We believe that we are uniquely poised to meet those needs based on the following criteria:

### **Our Experience**

EGP, PLLC opened its doors in 1981 in North Little Rock, Arkansas and has since grown to four offices, including Heber Springs, Bryant and Jonesboro. The firm's growth is due in part to our ability to attract highly talented associates. EGP believes it must attract the brightest associates to provide the best value-added services to its clientele. Bruce Engstrom, Founding Partner, credits this growth to the firm's philosophy: We work with people, not just numbers. This philosophy derives from a belief that the commitment to our clients and to our associates of EGP is top priority.



### **Our Resources**

In addition to the fact that we have been serving governmental and not-for-profit organizations for over 30 years, we are also an independent member of Allinial Global. As a member of Allinial Global we also bring a wealth of information and experience to North Little Rock Waste Water Utility that is not available through many other firms in the state of Arkansas. Allinial Global is an association of independent firms totaling over 20,000 accountants in 122 countries. We can bring these resources to bear to help you resolve issues, strategize and find out first-hand what your peers are doing. With our experience and knowledge of your industry, we can help you address the risks and opportunities faced in your industry.

We will fully utilize our resources through our association with Allinial Global to bring their resources to bear to address any issues and to ensure a high level of quality in products delivered at no additional cost to North Little Rock Waste Water Utility.

### Our Values

We believe in answering four key questions to establish who we are for both our clients and our employees. Those questions and answers are as follows:

#### **Why Do We Exist?**

To solve problems for our clients. The primary reason that clients cite for changing accountants is lack of guidance from their existing firm. Consulting with a client is not a single occurrence; it's a dynamic process that changes with the client's needs. The experts at EGP understand that the firm's true value lies in solving problems for you and being proactive rather than reactive when addressing challenges and opportunities.

As CPAs and Accountants, we are trained to be technical problem-solvers. Clients can be burdened with weighty issues, and they look to us for expertise in finding the best solutions. This can be a very difficult and emotional process for our clients, and it is often necessary for an advisor to help defuse a situation and provide an objective view of the entire picture before offering solutions to what may be wide ranging issues. We must place ourselves in our client's shoes and handle the situation as if it were our own.

#### **How Do We Behave?**

EGP, PLLC adopted a cultural model that is never centered on hierarchy or politics – it's not who we are. Instead, we behave with equality, accountability and humor which are our core values. To be a member of our team, you must possess integrity, technical knowledge and a strong work ethic. As demonstrated below, we believe that our clients, partners and associates must work together equally to reach solutions.

### **Equality – Clients, Partners, Associates finding Solutions. CPAS**



### **What Do We Do?**

Our firm mantra – Clients + Partners + Associates = Solutions (CPAS), Working Together, Finding Solutions. Each of these dynamics relies on the other in order to achieve the most successful result for all. We work with our clients to provide financial, tax and business solutions.

### **How Will We Succeed?**

We will differentiate ourselves by delivering timely and quality solutions by having the best trained associates to help clients develop and find solutions with a holistic approach.

### **Professional Staff**

The Firm's management provides diverse leadership styles while staying true to the premise on which EGP was founded. In order to achieve success, we must invest in our people. With more than 30 partners, professionals and administrative staff, we believe the following factors help us serve our clients well:

- EGP, PLLC has offices in North Little Rock, Bryant, Heber Springs and Jonesboro, Arkansas that share resources including professional staff. Many of our partners serve clients from all locations. This allows us to have large firm capabilities while focusing on providing personal working relationships to our clients. We serve a number of clients all across the state of Arkansas, Southeast Missouri, West Tennessee, and North Mississippi.
- EGP, PLLC and its auditors are free from personal and external impairments to independence, are organizationally independent, and will maintain an independent attitude and appearance in providing services to North Little Rock Waste Water Utility
- EGP, PLLC fully adheres to the standards of our profession and hereby affirms our commitment to confidentiality and agrees to keep all information related to the Utility in strictest confidence. If a need for releasing audit reports or related data arises, prior written approval of the Utility will be obtained.
- At EGP, PLLC we commit to keeping staff turnover to a minimal level. Our firm traditionally has a low level of staff turnover compared to the overall accounting profession – a testament to our dedication to making EGP, PLLC a great place to build a career. On each engagement, some minor staffing changes are likely to occur over the years. However, we minimize the impact of this very small change by keeping key management team members consistent in serving each client.
- All of our partners and CPAs are members of the AICPA, as well as members of State societies. They are serving both on and off the job by participating in many community affairs, and we encourage this type of activity. We are represented on various State committees and task forces. We participate in professional activities in many industry organizations, which provide us access to the most current information and allow us to respond more effectively to the needs of our clients.

## Quality Control

We at EGP, PLLC have a passion for the quality of our services. An extensive review process is utilized to assure that the highest standards are met. A partner is involved with all services provided before they are considered complete. Additionally our quality standards require your service team to have the expertise, experience, and continuing professional education (CPE) to provide high quality audit services to the Utility.

EGP, PLLC operates under a quality control system that meets or exceeds standards set by the AICPA. All our workpapers go through a detailed review process. In addition, all drafted financial statements receive an objective second level of review by a qualified individual (manager or partner level).



No disciplinary actions have been imposed by the AICPA, State Boards of Public Accountancy, or the State Societies of CPAs. No field reviews or State desk reviews have been conducted of our audits in the last three years. We are subject to a peer review every three years. The result of our most recent report was an unmodified, "clean" opinion. Our most recent peer review was completed in July 2017 and is included in this request for qualifications. Our peer reviews have included audits performed in accordance with Government Auditing Standards, the Consolidated Audit Guide for Audits of HUD Programs, and the OMB Uniform Guidance, Audits of States, Local Governments, and Non-Profit Organizations.

All staff that work on audits in accordance with Government Auditing Standards, issued by the Comptroller General of the United States, including planning, directing, performing field work or reporting, must obtain at least 80 hours of CPE every two years that directly enhances the auditor's professional proficiency to perform audits. At least 20 of the 80 hours must be obtained annually and at least 24 of the 80 hours of CPE must be in subjects directly related to government auditing, the government environment, or the specific or unique environment in which the audited entity operates.

The Utility will have an audit partner, Lindsey Baker, and an audit manager, Matt Brannan available to assist you in resolving questions, exploring opportunities or to serve as a sounding board for ideas. Colin Gorman will also be performing a concurring review of the audit. We have included biographies on each person for your review. Staff will also be assigned to your account during the course of our services in order to meet your timelines. In addition, we will draw on the knowledge of our consultants and advisors to provide the Utility with the best possible service.

We will work with you to establish the timing of our work to minimize disruption to the on-going finance operations of the Utility and adhere to your deadlines. In addition, we will notify you promptly of any change in the key personnel mentioned above prior to commencing the audit.

# Service Approach

## The Foundation of Our Service

We pride ourselves on understanding our clients and their needs. Based on this, we will assess audit risk and design an audit approach that best fits the circumstances of the Utility. Standardizing for efficiency can be a profitable strategy. However, in today's competitive world, rigid uniformity for its own sake stalls efficiency and creativity. At EGP, PLLC we have adopted a forward-thinking approach encouraging flexibility according to the needs of the Utility. By no means will uniformity shadow the continuous critical thinking of our professionals. They will innovate and prepare effective and efficient approaches which are specific to the Utility.

Timing is everything. We schedule our work both on an interim and final basis to minimize the impact on your staff while maximizing effectiveness of the audit preparation process. We will meet tight time schedules and deliver our reports on a timely basis.

## Key Components

Along with effective communication, the use of technology and creative analytical tools, we will serve your needs through the following key components of our audit process:



- **Scheduling** – We have allotted time on our schedule to begin planning immediately upon your acceptance of our proposal. Upon acceptance, we will work with your staff to finalize the fieldwork dates in order to meet the deadline of providing final draft financial statements to the Utility staff for their review prior to the final draft being submitted. Unlike many other firms, we strive to balance our staff development with the efficiencies gained by allowing our staff to work on an engagement for a number of years. Consequently, we believe you will see a lower level of staff turnover on your engagement when compared to the typical national or regional firm. This generally results in a more efficient audit, minimizes the risk of

engagement problems and causes less frustration. In addition, our low member-to-staff ratio allows management access to our partners and assures close supervision of your engagement team. Our partners are regularly accessible for timely services and decisions.

- **Planning** - The amount of time and effort that goes into the planning stage of an audit has increased significantly as a result of continuing changes to professional standards. We will spend a significant amount of time in this stage of the audit developing an understanding of the Utility and the environment in which it operates, including internal controls and applicable compliance requirements. This additional time in the planning process should lead to the remainder of the audit being performed in a more effective and efficient manner.

- **Risk Based Approach** - After obtaining an understanding of the Utility, we will design and execute a customized audit plan to specifically address the financial statements and material compliance requirements of your any major Federal and State programs. We utilize a risk based approach in the design and performance of our audit plan, focusing the majority of the engagement team’s efforts in the areas that are the most significant from both a financial and compliance perspective. We feel that this approach provides a more efficient and effective audit result for the Utility and the other users’ of the financial statements, while also giving us the opportunity to provide recommendations to assist you in the most important areas of the Utility’s operations and compliance.
- **Audit Procedures** – Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will utilize risk based sampling techniques in our audit in the instances that sampling is either required or would be the most efficient and effective audit procedure.



Sample sizes are determined by a combination of the population size and the risk assessed on the area being tested, in accordance with guidance prescribed by the AICPA. Sample selections and other information requests will be communicated as early as possible to allow the Utility’s staff ample time to locate the appropriate documents and support. We will also request written representations from the Utility’s attorneys as part of the engagement, and they may bill the Utility for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from management about the financial statements and related matters.

Our firm strives to have a “lights-out” approach for our audits. This means that we work to have all audit workpapers reviewed and deliver a preliminary draft audit report to you when we leave the field. Although this cannot always happen due to information that may be pending, this is the goal we try to achieve. We find that this adds to audit efficiency and, in turn, reduces the cost of performing the audit.

- **Wrap-Up and Exit Conference** - Toward the end of fieldwork, we will schedule a progress meeting, whether formal or informal, with the appropriate personnel from the Utility. This meeting will be used to discuss open items and any challenges we may face in completing the audit. We will also schedule an exit conference to discuss the financial statements, any findings, and to review the representations we will ask management to make, as well as any other communications we will be required to have with management and those charged with the governance of the Utility. Observations and recommendations will be summarized in writing and will include any internal control and program compliance areas.
- **Interaction with and Utilization of Your Staff** - We will interact with your staff in a professional manner, respecting their time and recognizing their responsibilities beyond helping with our audit. We anticipate using your staff to help document your systems,

prepare confirmations and other correspondence, and gather source documents we may need to examine as part of our audit.

- **Strictly-kept Deadlines** - We take pride in our ability to honor deadlines and we will adjust the usage of our staffing resources to ensure that we complete your engagements by an agreed-upon date. Absent events beyond our control, we will meet deadlines listed in your request for qualifications. In order to meet these deadlines, it is critical that the numbers provided be complete, that all clean-up and reconciliations are completed, entries be posted, and that information supporting and reconciling with the numbers be available.

## **Proposed Investment**

The philosophy of EGP, PLLC is to provide the highest quality service for a fair and competitive fee. We firmly believe that in order to ensure your satisfaction, we must bring value in excess of our fees.

### **Three Year Proposal**

We expect our professional fees to perform the audit for the Utility for the single year ended December 31, 2019, to be \$25,000 - \$30,000 for a financial audit or \$30,000 - \$35,000 for a single audit under Title 2 U.S. *Code of Federal Regulations* ("CFR") Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The fees would be subject to a 3%-5% increase annually following the first year. Travel, report processing and out-of-pocket expenses will be billed separately.

Your investment is generally determined according to the amount of time spent on the engagement multiplied by applicable hourly rates of the various personnel involved in the performance of the services. The cost is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If unexpected circumstances are encountered that will require significant additional time, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. If actual time to complete the engagement is less than estimated, you will be billed the lower amount.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

Please note that the above proposed investment is based upon the present accounting requirements and the present structure of your accounting department. It is also based on the understanding that you will have already adjusted your books and records as needed prior to the commencement of our audit. Such accounting services are not included in our above proposed fee. Subsequent changes could necessitate additional charges.

If, during the course of the year, you request accounting or consulting services beyond the scope of this engagement, such time will be billed at our standard hourly rates. We will discuss the proposed services with you before beginning any additional work in order to develop a plan for the work to be performed and an estimate of the time required.

If we are asked to perform research or respond in writing to a request, we will discuss with you the estimated time we will incur to respond. When billing events present themselves during the

year, unless we otherwise predetermine billing arrangements, our current hourly rates will apply. Our current rates range from approximately \$90 to \$280 per hour. We attempt to utilize individuals with the lowest billing rates who are qualified to perform the services to maximize efficiency and keep your overall fees as reasonable as possible.

## **Fieldwork and Completion**

Based upon your fiscal year-end, we would be available to begin fieldwork during late February and early March, and we anticipate being complete with the audit by the April Commission meeting. For fieldwork, a request list will be provided prior to our visit. Generally, any additional requests will be for documentation supporting specific transactions selected for testing. We anticipate you would also help prepare all confirmations and locate any documents selected by us for testing by the end of the business day following the request. For audit fieldwork, we need access to an area that could accommodate at least three people at once. We do not have any additional work space requirements.

## **Conclusion**

Audits performed by EGP, PLLC are valuable management tools for your Utility. Because of our commitment to quality, you can count on our experience and knowledge to provide effective and concise financial reporting services. The audits performed by EGP, PLLC are conducted in accordance with the highest of professional standards. Our professional objectives are to provide the highest quality services on a timely basis. We extend our client relationships to include ongoing contact and services to achieve our service objectives.

Our mission is to help our clients become more successful and meet their goals. We believe we can do this by offering suggestions and ideas, initiating and providing management advice on all financial matters and performing our services at the highest quality level. We want to be a partner in your success.

We are accessible. We are easy to reach because we work in service teams. This team approach allows us to respond faster and more efficiently to the client's needs. We recognize the value of timely service, and we commit to provide quality service to you in a timely manner.

Thank you for the opportunity to propose to provide professional services for the Utility. Our entire team at EGP, PLLC is excited about the possibility of working with the Utility's team on your account. We are confident EGP, PLLC is the right fit for your ongoing needs.

## Appendix A: Team Biographies

For your convenience, biographical information on the team assigned to your engagement is presented below:

### Partners and Professionals



#### **Lindsey Baker, CPA**

Lindsey is the audit partner on this engagement. She is a native Arkansan and a graduate of Harding University in Searcy, Arkansas. Lindsey began her career with a Big Four firm in its audit practice. She now has over seventeen years of public accounting experience with a wide range of auditing experience in the areas of financial and professional services, construction, non-profit, and governmental entities for various organizations including privately held and publicly traded companies. Lindsey is a member of the Arkansas Society of Certified Public Accountants and the American Institute of Certified Public Accountants. Lindsey also participated in Leadership Saline in 2018.



#### **Colin Gorman, CPA/PFS, CVA, CIT**

Colin is a Certified Public Accountant (CPA), Personal Financial Specialist (PFS), Certified Valuation Analysts (CVA) and Construction Industry Technician (CIT). He earned a Bachelor of Arts in Business and Economics and Master of Arts in Accounting from Hendrix College in Conway, Arkansas. Colin was an infantryman in the United States Marine Corps Reserve. He was called to active duty in 2003 and spent seven months in Iraq leading foot and mechanized patrols. He received a meritorious field promotion to Sergeant, a Combat Action

Ribbon, and a Presidential Unit Citation along with other medals while serving in Iraq. Although he has extensive experience in many areas of taxation, accounting, and financial management, he has specialized experience with construction accounting, small businesses, and estate and trust planning. Colin served as Treasurer for the Associated Builders & Contractors of Arkansas for many years and was Chairman of the Board in 2012, is a member of Veterans of Foreign Wars, the Marine Corps League, and several other professional and trade organizations.



#### **Matt Brannan, CPA**

Matt is the audit manager on this engagement. Matt has been in public accounting for over ten years with a range of auditing experience including governmental, construction, non-profit, financial institutions, agriculture, and employee benefit plans. He also has two years of experience working in private accounting. Matt is a native Arkansan and a graduate of Ouachita Baptist University in Arkadelphia, Arkansas. Matt is a member of the Arkansas Society of Certified Public Accountants and the American Institute of Certified Public Accountants. Matt is an active volunteer with the Arkansas Food Bank and is a member of Harvesters, which is the young

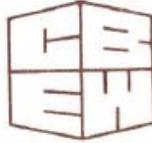
professional network at the Arkansas Food Bank.

## Rusty Fontenot



Rusty is an Audit Supervisor who graduated from Arkansas State University in December 2011 with a Bachelor's of Science in Accounting. He spent ten years in manufacturing prior to pursuing a career in accounting. Rusty was an engineer officer in the Arkansas Army National Guard. He was called to active duty in 2003 and serve 14 month in Iraq leading a platoon of light combat engineers. He was called to active duty again in 2006 to serve 12 months in Iraq as a battle captain for a mechanized engineer battalion. He received two bronze stars, a combat action badge, along with other medals while serving in Iraq. He began his career in public accounting in January 2012. Rusty has served a broad range of clients including construction contractors, financial institutions, manufacturers, non-profit entities and governmental entities. Rusty is a member of the Arkansas Society of Certified Public Accountants, the American Institute of Certified Public Accountants, and a member of Veterans of Foreign Wars.

# Appendix B: Peer Review Report



**CBEW  
Professional  
Group, LLP**  
Certified Public Accountants

206 N. HARRISON • P.O. BOX 790 • CUSHING, OKLAHOMA 74023 • 918-225-4216 • FAX 918-225-4315

WALTER H. WEBB, CPA  
JANE FRAZIER, CPA  
CHARLES E. CROOKS, CPA  
TRISHA J. RIEMAN, CPA  
GABRIELLE CONCHOLA, CPA

## REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

July 25, 2017

To the Members  
EGP, PLLC  
and the Peer Review Committee of the ASCPA

We have reviewed the system of quality control for the accounting and auditing practice of EGP, PLLC (the firm) in effect for the year ended December 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standard).

A summary of the nature, objective, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extend of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of EGP, PLLC in effect for the year ended December 31, 2016 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. EGP, PLLC has received a peer review rating of *pass*.

*CBEW Professional Group, LLP*  
**CBEW PROFESSIONAL GROUP, LLP**  
Certified Public Accountants

Members of American Institute and Oklahoma Society of CPA's and Inpaet Americans an International Network of independent accounting firms  
Serving Our Clients Since 1960

# let's start the project.

## EGP, PLLC

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### Heber Springs

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