

NORTH LITTLE ROCK WASTEWATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, MAY 9, 2017

A meeting of the North Little Rock Wastewater Treatment Committee was held on Tuesday, May 9, 2017 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:15 p.m. Those in attendance at the meeting were Mr. K.W. Matthews, Mr. Clark McGlothin and Ms. Karen Bryant, and in addition, Mayor Mike Watson from the City of Maumelle and Mr. Jack Stowe, representative from the City of Maumelle. Also in attendance were Mr. Marc Wilkins, Director, Ms. Gina Briley, Mr. Charles Frost, Mr. Ronnie Thompson, Mr. Lyle Leubner, Ms. Shannon Wayson, Mr. Sam Hilburn with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd. and Dawn Harmon.

First, the Committee reviewed the minutes of its April 11, 2017 meeting. After review, a motion was made by Mr. McGlothin, seconded by Ms. Bryant, to approve the minutes of the April 11, 2017 meeting as submitted. The motion carried unanimously.

Next, the Committee reviewed the cash disbursements for April 2017. After a brief explanation of check number 41265 to *Pine Bluff Commercial* for annual publication of the 2016 unaudited financial statement, a motion was made by Mr. McGlothin, seconded by Ms. Bryant, to approve the cash disbursements for April 2017 reflecting total cash disbursements of \$1,743,449.48 and transfers between accounts of \$1,132,666.67. The motion carried unanimously.

Upon motion made by Ms. Bryant, seconded by Mr. McGlothin, the Committee unanimously approved the Financial Statement for April 2017.

Bids for the 2017 auxiliary generators and transfer switches were opened on Thursday, April 20, 2017 at 10:00 a.m. with six (6) bids being received. The project consists of installing seven generators and automatic transfer switches at the following pump stations:

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|----------------|-------|
| Eureka Garden | 20 kW |
| Seminole West | 20 kW |
| CCA Ballfields | 20 kW |
| New Bedford | 20 kW |
| Clayton Chapel | 30 kW |

Gap Creek
Seminole East

25 kW
150kW

Nease Electrical, Inc. of Hot Springs, Arkansas submitted the low bid in the amount of \$207,572.00. It was noted that this item is included in the 2017 budget at a cost of \$380,000.00. After discussion, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to authorize the staff to enter into a contract with Nease Electrical, Inc. of Hot Springs, Arkansas for the 2017 auxiliary generators and transfer switches project in the amount of \$207,572.00. The motion carried unanimously.

The Committee then continued its discussion with regard to the Computerized Maintenance Management System (CMMS). At the last meeting, Mr. Smith asked the Committee and staff to table this matter for further review of the costs. After further research, the evaluations and interviews again led the staff to select the proposal of True North Geographic Technologies, LLC for the implementation of a Cityworks CMMS. Software and computer consulting costs to implement a Cityworks CMMS are projected to be \$146,550.00. After much discussion, Mr. McGlothlin asked that this matter be tabled again until the full Committee could discuss the costs (implementation and continuing) of the CMMS. He stated that it was his opinion that the costs were excessive and ongoing.

Mr. Wilkins then updated the Committee on the White Oak Interceptor Phase II issue. He advised that Marlar Engineering Co., Inc. has secured two (2) appraisals on the properties and has a verbal agreement of settlement with T. Wright and J. Wilson on the County Club property. The Jackson family and Mayberry family have hired the same attorney and are in the process of negotiations.

Mayor Mike Watson of Maumelle was present at the meeting and advised that the City of Maumelle was in the need of a flusher truck. Mr. Wilkins stated that he has been in communication with the Mayor of Maumelle and recommends that the Utility give to the City of Maumelle a used flusher truck along with any of the surplus equipment that the Utility does not have a use for. After discussion, a motion was made by Mr. McGlothlin, seconded by Ms. Bryant, to give to the City of Maumelle a used flusher truck along with any of the surplus equipment that the Utility does not have a use for. The motion carried unanimously.

Next, Mr. Wilkins informed the Committee that he has retained the services of Marlar Engineering Co., Inc. to put together a bio-solids disposal plan for the Maumelle lagoon. This was part of the agreement with Maumelle when the Utility took over their system.

A motion was made by Ms. Bryant, seconded by Mr. McGlothin, to excuse the absence of Mr. Nelson and Mr. Smith from the meeting. The motion carried unanimously.

There being no further action to come before the Committee, a motion was made by Mr. McGlothin to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at approximately 12:35 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



SYLVESTER SMITH,
VICE-CHAIRMAN/SECRETARY